



**BID COMMITTEE REPORT**

Meeting Date: June 10, 2021  
 Contact: Alexander Ralph  
 Contact No.: 604 829 2092

TO: Bid Committee  
 FROM: Chief Procurement Officer

**RECOMMENDATION**

Recommendation to enter into a contract with Sea to Sky Contracting Ltd. PO Box: 26005, Langley, BC and Eagle West Crane & Rigging 2190 Carpenter Street, Abbotsford, BC, in relation to Request for Proposal - PS No.20200670 – Flat Deck Trucking Services.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contracts, under the authority of the City’s Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20200670 - Request for Proposal
Description of the Goods or Service:	Flat Deck Trucking Services
Recommended Vendors:	Sea to Sky Contracting Ltd. as Contractor A Eagle West Crane & Rigging as Contractor B
Contract Term and Estimated Contract Value:	The recommended term of the contracts are three years with the option to extend for six additional one-year terms.  The estimated contract price for Contractor A is \$1,639,869.46 plus applicable taxes, over the initial three-year term of the contract.  The estimated contract price for Contract B is \$182,207.72 plus applicable taxes, over the initial three-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	November 16, 2020	
Notices Sent:	Supply Chain Management (SCM) sent notices to five (5) vendors	
Closing Date:	December 14, 2020	
Responses Received:	Vendor	Proposed Price
	Sea to Sky Contracting Ltd.	\$1,822,077.18
	Eagle West Crane & Rigging	\$2,501,679.84
	Groundstar Express Ltd. *	N/A

*\*Did not provide pricing for the correct equipment required.*

Evaluation Criteria	Evaluation Score
Technical, Operational, and Sustainability	65
Financial	35
Total	100

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contracts are proposed to be entered into with the vendors offering the best value, which are also the highest-scoring vendors determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to PS20200670 – Flat Deck Trucking Services with Sea to Sky Contract Ltd. and Eagle West Crane & Rigging under the authority of the City's Procurement Policy ADMIN-008.