



BID COMMITTEE REPORT

Meeting Date: September 16, 2021
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into two separate contracts with both Finning Canada, 19100 – 94th Avenue, Surrey, BC and SMS Equipment Inc., 19520 Telegraph Trail, Surrey, BC in relation to Request for Proposal PS20200876 - Supply and Delivery of Paving Rollers.

The Chief Procurement Officer recommends the Bid Committee approve entry into the following contracts, under the authority of the City’s Procurement Policy ADMIN-008 due to the value being in excess of \$750,000 (subject to final negotiations).

Solicitation Number:	PS20200876 - Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Paving Rollers
Recommended Vendors:	Finning Canada, representing CAT Equipment & SMS Equipment Inc., representing BOMAG.
Contract Term and Estimated Contract Value:	<p>The recommended term of each of the contracts is five (5) years with the option to extend for two (2) additional one (1) year terms.</p> <p>The estimated contract price with Finning Canada for one (1) unit is \$43,500 plus applicable taxes, over the first two years of the contract.</p> <p>The estimated contract price with SMS Equipment for five (5) units is \$1,008,000 plus applicable taxes, over the first two years of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFP:	March 25, 2021
Notices Sent:	Supply Chain Management (SCM) sent notices to four (4) vendors
Closing Date:	May 6, 2021
Responses Received:	Finning Canada
	SMS Equipment
	CUBEX Limited
Late Responses (Not Evaluated):	Brandt Group of Companies

Evaluation Criteria	Weightings
Technical/Sustainability Requirements	65%
Financial Requirements	35%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendors offering products that meet operational requirements and provide the best value, which are also the highest-scoring vendors determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is a pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into contracts in relation to PS20200876 – Supply and Delivery of Paving Rollers with both Finning Canada and SMS Equipment, under the authority of the City's Procurement Policy ADMIN-008.