



BID COMMITTEE REPORT

Meeting Date: December 3, 2020
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Francl Architecture Inc.** with office address at 1684 W 2nd Ave., Vancouver, BC V6J 1H4, in relation to Request for Proposal PS20201111 – Consulting Services for West Fraser Lands Child Care and Washrooms.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20201111 - Request for Proposal Consulting Services for West Fraser Lands Child Care and Washrooms
Description of the Goods or Service:	To identify an architect-led professional consulting team to design a new 69-space child care with ancillary washrooms for users of the adjacent park, at 3010 E Kent Avenue in the West Fraser Lands neighbourhood of Vancouver. The 69-space childcare will consist of four programs – Infants (12 spaces), Toddlers (12 spaces), full time Preschool (25 spaces) and part time Preschool (20 spaces), and will require 11 parking spots - 9 for drop-off/pickup and 2 for staff parking.
Recommended Vendor:	Francl Architecture Inc.
Contract Term and Contract Value:	The agreement will expire when the services that are to be provided are completed, which the City expects will take approximately 3 to 5 years. The contract price is \$889,065.00 excluding GST.

PROCUREMENT SUMMARY

Date of Issuance of RFP	September 21, 2020
Notices Sent:	Supply Chain Management sent notices to 9 proponents.
Closing Date:	October 22, 2020
Responses Received:	Carscadden Stokes McDonald Architects Inc.
	DIALOG BC Architecture Engineering Interior Design Planning Inc.
	Diamond and Schmitt Architects Incorporated
	Francl Architecture Inc.
	Grant Architecture Studio Inc.
	Johnston Davidson Architecture + Planning Inc.
	Lovick Scott Architects Ltd.
	Merrick Architecture – Borowski Sakumoto McIntyre Webb Ltd.
	Nacionales Architecture Corp.
	ph5 architecture inc.
	Public Architecture + Communication Inc.
	Ryder Architecture (Canada) Inc.
	S2 Architecture
	SHAPE Architecture Inc. with Susan Herrington
	Stantec Architecture Ltd.
	Thinkspace Architecture Planning Interior Design
Department	Supply Chain Management, Real Estate and Facilities Management, and Arts, Culture and Community Services

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;

- e) The Chief Procurement Officer and General Manager of Real Estate and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20201111 Consulting Services for West Fraser Lands Child Care and Washrooms with Franc Architecture, under the authority of the City's Procurement Policy ADMIN-008.