



## BID COMMITTEE REPORT

Meeting Date: December 10, 2020  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with:

**Complete Utility Contractors Ltd.**  
#502 – 19100 Airport Way  
Pitt Meadows, British Columbia  
V3Y 0E2

In relation to Invitation to Tender PS20201112 Contractor for Anderson Street Utility Upgrade.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	ITT PS20201112 Contractor for Anderson Street Utility Upgrade
Description of the Goods or Service:	Anderson Street Utility Upgrade
Recommended Vendor:	Complete Utility Contractors Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is approximately 4 months. The estimated contract price is \$799,770, plus applicable taxes, over the term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	October 21, 2020		
Notices Sent:	Supply Chain Management sent notices to (5) bidders.		
Closing Date:	November 19, 2020		
Responses Received:	Complete Utility Contractors Ltd.	Price:	\$799,770.00
	Drake Excavating (2016) Ltd.		\$894,285.75
	BD Hall Constructors Corp		\$999,999.00
	RTR Terra Contracting Ltd.		\$1,071,880.00
	Springline Construction		\$1,101,055.00
	Bel Contracting		\$1,126,350.00
	Conwest Contracting Ltd.		\$1,210,000.00
Department:	Supply Chain Management; Engineering Services - Eng Projects & Development Services, Sewers & Drainage Design Branch and Waterworks Design Branch;		

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

## **DECISION**

The Bid Committee approved the entry into a contract in relation to ITT PS20201112 Contractor for Anderson Street Utility Upgrade with Complete Utility Contractors Ltd., under the authority of the City's Procurement Policy ADMIN-008.