



BID COMMITTEE REPORT

Meeting Date: April 1, 2021
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Precise ParkLink Inc.**, 100 Floral Parkway, Toronto, Ontario, M6L 2C5 and **J.J. MacKay Canada Limited**, PO Box 338, 1342 Abercrombie Road, New Glasgow, Nova Scotia, B2H 5E3 in relation to Request for Proposals PS20201116 – Provision of Parking Meter Equipment.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contracts, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contracts shall not be entered into until they are also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20201116 Request for Proposals
Description of the Goods or Service:	Provision of Parking Meter Equipment for Engineering Services
Recommended Vendors:	Precise ParkLink Inc. ('Precise') and J.J. MacKay Canada Limited ('MacKay')
Contract Term and Estimated Contract Value:	<p>The recommended term of each contract is 5 years, with the option to extend for 4 additional one-year terms.</p> <p>The estimated contract price for Precise is \$10,062,280, plus applicable taxes, over the initial 5-year term of the contract.</p> <p>The estimated contract price for MacKay is \$990,000, plus applicable taxes, over the initial 5-year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 29, 2020
Notices Sent:	Supply Chain Management sent notices to 9 proponents.
Closing Date:	November 17, 2020
Responses Received:	Precise ParkLink Inc.
	T2 Systems Canada Inc.
	J.J. MacKay Canada Limited
	IPS Group, Inc.
	Electromega Ltd
	Passport Labs Inc.

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contracts proposed to be entered into are with the vendors offering the best value, which is also the highest-scoring vendors and the lowest-priced compliant vendors determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, for the Precise contract due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into two separate contracts in relation to PS20201116 - Provision of Parking Meter Equipment for Engineering Services, with Precise ParkLink Inc., and J.J. MacKay Canada Limited, under the authority of the City's Procurement Policy ADMIN-008, provided that such contracts shall not be entered into until the Precise contract is also approved by Council, as required by such policy