



BID COMMITTEE REPORT

Meeting Date: May 13, 2021
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

Recommendation to enter into a contract with Trittech Group Ltd., 5413 – 271 Street, Langley, BC, in relation to Invitation to Tender PS20201493 – Contractor for Burrard Pump Station Refurbishment.

RECOMMENDATION

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20201493 Invitation to Tender
Description of the Goods or Service:	Contractor for Burrard Pump Station Refurbishment
Recommended Vendor:	Trittech Group Ltd.
Contract Term and Contract Value:	The recommended term of the contract is 1 year. The contract price is \$2,743,921.00, plus GST, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	March 10, 2021	
Notices Sent:	Supply Chain Management sent notices to 3 vendors.	
Closing Date:	April 27, 2021	
Responses Received:	Tenderer Name	Tender Price (including GST)
	NAC Constructors Ltd.	\$3,298,412.25
	Tritech Group Ltd.	\$2,844,073.05
Department:	Supply Chain Management (SCM) and Engineering Services, with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Contractor for Burrard Pump Station Refurbishment with Tritech Group Ltd., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.