



BID COMMITTEE REPORT

Meeting Date: May 13, 2021
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Carscadden Stokes McDonald Architects Inc.**, in relation to Request for Proposal PS20201569 – Sunset Nursery and Operations Yard, New Operations Centre Building and Yard Development.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20201569 Request for Proposal Sunset Nursery and Operations Yard, New Operations Centre Building and Yard Development.
Description of the Goods or Service:	To engage an architect-led professional consulting team for design, construction documentation, and construction contract administration services for a number of new facilities in the City of Vancouver Sunset Nursery and Operations Yard located at 290 East 51 st Avenue, Vancouver.
Recommended Vendor:	Carscadden Stokes McDonald Architects Inc.
Contract Term and Contract Value:	The Agreement will expire when the services that are to be provided are completed, which the City expects will take approximately five to six years. The contract price is \$764,405.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	January 27, 2021
Notices Sent:	Supply Chain Management sent notices to 8 proponents
Closing Date:	March 9, 2021
Responses Received:	Carscadden Stokes McDonald Architects Inc.
	Architecture49 with Hemsworth Architecture
	Chernoff Thompson Architects
	Dialog BC Architecture Engineering Interior Design Planning Inc.
	Kasian Architecture Interior Design and Planning Ltd.
	MIZA Architects Inc.
	PUBLIC: Architecture + Communication
	S2 Architecture
Stantec Architecture Ltd. (Stantec)	

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000; and
- e) The Director of Legal Services, Chief Procurement Officer, General Manager, Real Estate and Facilities Management and General Manager, Board of Parks and Recreation to be authorized to execute and deliver all legal documents on behalf of the City.
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Sunset Nursery and Operations Yard, New Operations Centre Building and Yard Development with Carscadden Stokes McDonald Architects Inc., under the authority of the City's Procurement Policy ADMIN-008.