



## BID COMMITTEE REPORT

Meeting Date: April 21, 2022  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with TELUS Communications Inc., 510 Georgia Street, Vancouver, BC, V6B 0M3, in relation to Request for Proposal PS20210647 – Provision of Wireline Services.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy. (subject to final negotiations).

Solicitation Number:	PS20210647 Request for Proposal
Description of the Goods or Service:	Provision of Wirelines Services
Recommended Vendor:	TELUS Communications Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is three (3) years, with the option to extend for six (6) additional one-year terms. The estimated contract price is \$2,973,108, plus applicable taxes, over the initial three (3)-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	September 8, 2021
Notices Sent:	Supply Chain Management sent notices to four (4) proponents.
Closing Date:	October 26, 2021
Responses Received:	TELUS Communications Inc. Bell Canada Shaw Telecom G.P.

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Technology Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Provision of Wireline Services with TELUS Communications Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.