



**BID COMMITTEE REPORT**

Meeting Date: Aug 17, 2022  
 Contact: Alexander Ralph  
 Contact No.: 604 829 2092

TO: Bid Committee  
 FROM: Chief Procurement Officer

**RECOMMENDATION**

Recommendation to enter into a contract with

- 1) Paladin Security Group Ltd. #201-3001 Wayburne Drive,
  - 2) Securiguard Services Ltd. 1445 W Georgia St.,
  - 3) 938253 BC LTD DBA Pop A Lock, 200-1892 W Broadway and
  - 4) Guardteck Security Corporation #800-4445 Lougheed Hwy.
- in relation to Request for Proposals PS20210888 – Security Services.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

|   |  |
|---|--|
| Solicitation Number:                          | Request for Proposals PS20210888   |
| Description of the Goods or Service:          | Security Services  |
| Recommended Vendors:                          | 1) Paladin Security Group Ltd.,<br>2) Securiguard Services Ltd.,<br>3) 938253 BC LTD DBA Pop A Lock and<br>4) Guardteck Security Corporation.  |
| Contract Term and [Estimated] Contract Value: | The recommended term of the contracts are 5 years, with the option to extend for 2 additional two-year terms.<br><br>The estimated contract price for all contracts is \$39,688,254 plus applicable taxes, over the initial 5-year term of the contract. |

## PROCUREMENT SUMMARY

|  |  |
|--|--|
| Date of Issuance of RFP:                   | November 5, 2021                                       |
| Notices Sent:                              | Supply Chain Management sent notices to 21 proponents. |
| Closing Date:                              | December 7, 2021                                       |
| Responses Received:                        | AI Scott Lock and Safe (AI Scott)                      |
|  | Accurate Security (Accurate)                           |
|  | Logixx Security Inc. (Logixx)                          |
|  | Scarlet Security Group (Scarlet)                       |
|  | Allied Universal Security Services (Allied)            |
|  | Armour Security and Protection Services Corp. (Armour) |
|  | Rose Security Services Inc. (Rose)                     |
|  | Commissionaires BC (Commissionaires)                   |
|  | Johnson Controls (Johnson)                             |
|  | GardaWorld (GardaWorld)                                |
|  | Pop-a-Lock Locksmiths (Pop a Lock)                     |
|  | Genesis Security Group (Genesis)                       |
|  | Paladin Security Group Limited (Paladin)               |
|  | Guardteck Security Corporation (Guardteck)             |
| Securiguard Services Limited (Securiguard) |  |

| Evaluation Criteria | Evaluation Weighting |
|---------------------|----------------------|
| Technical           | 55%                  |
| Financial           | 35%                  |
| Sustainability      | 10%                  |
| Total               | 100%                 |

## COMMENTS

For the recommended contracts, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contracts are proposed to be entered into with the vendors offering the best value, which is also the highest-scoring vendors determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business units have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;

- e) The Category Manager select appropriate delegated authority under the City's Procurement Policy and remove the other as applicable, Chief Procurement Officer, Chief Librarian of Vancouver Public Library , Chief Safety officer and General Manager, Arts, Culture and Community Services, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## **DECISION**

The Bid Committee approved the entry into a contract in relation to RFP PS20210888 Security Services with 1) Paladin Security Group Ltd, 2) Securiguard Services Ltd., 3) Guardteck Security Corporation and 4) Pop a Lock, under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.