



## BID COMMITTEE REPORT

Meeting Date: May 19, 2022  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with SHARC Energy Systems Inc., in relation to a Request for Expressions of Interest (RFEOI) PS20210959 Contractor Pre-Qualification for Sewage Screening Equipment.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20210959 Request for Expressions of Interest
Description of the Goods or Service:	Pre-qualification of contractors to supply and maintain sewage screening equipment for use in heat pumps and similar equipment.
Recommended Vendor:	SHARC Energy Systems Inc.
Contract Term and Contract Value:	The recommended term of the contract is 5 years. The contract price is \$2,194,180.00 plus GST over the term of the contract.

### PROCUREMENT SUMMARY

Date of Issuance of RFEOI:	August 9, 2021
Notices Sent:	Supply Chain Management sent notices to 5 Proponents
Closing Date:	September 9, 2021
Responses Received:	JMAC Sales dba Market Link Group
	SHARC Energy Systems Inc.

Evaluation Criteria	Evaluation Weighting
Technical	40%
Financial	40%
Proponent Qualifications	15%
Sustainability	5%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer, and General Manager, Engineering to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to PS20210959 Contractor Pre-Qualification for Sewage Screening Equipment with SHARC Energy Systems Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.