



BID COMMITTEE REPORT

Meeting Date: March 31, 2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with nine (9) vendors (please see attached list) in relation to Request for Applications PS 20211325 – Environmental Consultants – Environmental Assessment and Remediation.

The Chief Procurement Officer recommends that the Bid Committee approve to enter into the following contracts, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	Request for Applications PS20211325
Description of the Goods or Service:	Pre-Qualification of Environmental Consultants – Environmental Assessment and Remediation
Recommended Vendor:	Please see Appendix C for the list of nine pre-qualified vendors.
Contract Term and Estimated Contract Value:	The recommended term of the contracts is three years. The estimated contract price is \$2,650,000, plus applicable taxes, over the three-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFA:	November 19, 2021
Notices Sent:	Supply Chain Management sent notices to 10 proponents.
Closing Date:	December 16, 2021
<i>Responses Received from 20 proponents:</i>	Active Earth Engineering Ltd.
	Worley Canada Services Ltd. (DBA Advisian)
	AECOM Canada Ltd.
	Arcadis Canada Inc.
	Core6 Environmental Ltd.
	Dillon Consulting Ltd.
	Envirochem Services Inc.
	EXP Services Inc.
	GHD Ltd.
	Hemmera Envirochem Ltd.
	Keystone Environmental Ltd.
	Legacy Environmental Ltd.
	McElhanney Ltd.
	10718874 Canada Corp. DBA: Moorland Technologies
	Pottinger Gaherty Environmental Consultants Ltd.
	SLR Consulting (Canada) Ltd.
	SNC-Lavalin Inc.
Stantec Consulting Ltd.	
Tetra Tech Canada Inc.	
Thurber Engineering Ltd.	

Evaluation Criteria	Evaluation Weighting
Technical	60%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendors offering the best value determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;

- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20211325 – Environmental Consultants – Environmental Assessment and Remediation with nine vendors (please see attached list, subject to final negotiations), under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.