



BID COMMITTEE REPORT

Meeting Date: December 9, 2021
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Provincial Rental Housing Corporation (PRHC)** at Suite 1701-4555 Kingsway Burnaby, BC V5H 4V8, in relation to Notice of Intent to Contract and PS No. PS20211574 - Construction and Delivery of Public Space at Blood Alley Square.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20211574 and Notice of Intent to Contract - Construction and Delivery of Public Space at Blood Alley Square
Description of the Goods or Service:	Construction and Delivery of Public Space at Blood Alley Square for Engineering Services - Public Space and Street Use Division.
Recommended Vendor:	Provincial Rental Housing Corporation (PRHC)
Contract Term and Estimated Contract Value:	The recommended term of the contract is 5 months, with the option to extend at the City's discretion. The estimated contract price is \$1,750,000, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of NOITC:	November 16, 2021
Notices Sent:	The NOITC was posted on the City website and BC Bid for 14 days
Closing Date:	November 30, 2021
Responses Received:	Not applicable

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Construction and Delivery of Public Space at Blood Alley Square with Provincial Rental Housing Corporation (PRHC), under the authority of the City's Procurement Policy ADMIN-008.