



BID COMMITTEE REPORT

Meeting Date: September 8, 2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with AECOM Canada Ltd., in relation to Request for Proposal and PS20220016-ENG-RFP – Water Quality Consulting and Stormwater Management Planning for Vancouver Landfill.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20220016-ENG-RFP – Water Quality Consulting and Stormwater Management Planning for Vancouver Landfill
Description of the Goods or Service:	Water Quality Consulting and Stormwater Management Planning for Vancouver Landfill
Recommended Vendor:	AECOM Canada Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 5 years, until the completion of the project. The estimated contract price is \$912,179.80, plus applicable taxes, over the initial 5-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	June 16, 2022
Notices Sent:	Supply Chain Management sent notices to 4 proponents.
Closing Date:	July 29, 2022
Responses Received:	AECOM Canada Ltd.

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the sole bidder and compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering Services, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20220016-ENG-RFP – Water Quality Consulting and Stormwater Management Planning for Vancouver Landfill with AECOM Canada Ltd., under the authority of the City's Procurement Policy ADMIN-008.