



## BID COMMITTEE REPORT

Meeting Date: October 13, 2022  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with:

**Complete Utility Contractor's Ltd**  
10141 201 St. Langley, BC  
V1M 3Y5

in relation to Invitation To Tender and PS20220049-ENG-ITT - Contractor for Hastings Sunrise Sewer Renewal and Green Infrastructure (HSSRGI) Project.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20220049-ENG-ITT - Contractor for Hastings Sunrise Sewer Renewal and Green Infrastructure (HSSRGI) Project
Description of the Goods or Service:	Construction Services on Sewer Renewal - Green Infrastructure Eng Projects & Development Department
Recommended Vendor:	Complete Utility Contractor's Ltd
Contract Term and Estimated Contract Value:	The recommended term of the contract is five (5) months, with the option to extend at the City's discretion.  The estimated contract price is \$1,263,461.00 all applicable taxes included, over the term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of ITT:	August 10, 2022		
Notices Sent:	Supply Chain Management sent notices to 23 bidders.		
Closing Date:	September 28, 2022		
Responses Received:	Complete Utility Contractor's Ltd	Price:	\$1,263,461.00 (all applicable taxes included)
	Clearway Construction Inc.		\$2,262,852.90 (all applicable taxes included)
	All Roads Construction Ltd.		\$2,784,868.80 (all applicable taxes included)
Department:	Supply Chain Management; and Engineering Services - Eng Projects & Development Services		

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Invitation To Tender PS20220049-ENG-ITT - Contractor for Hastings Sunrise Sewer Renewal and Green Infrastructure (HSSRGI) Project with Complete Utility Contractor's Ltd., under the authority of the City's Procurement Policy ADMIN-008.