



BID COMMITTEE REPORT

Meeting Date: September 15, 2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with

Hodson King & Marble Ltd.
109 – 17957 55 Avenue
Surrey, British Columbia, V3S 6C4,

in relation to PS20220054 - Contractor Services for VAG Annex Elevator Modernization & Skylight Replacement.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008. (subject to final negotiations).

Solicitation Number:	PS20220054 - Contractor Services for VAG Annex Elevator Modernization & Skylight Replacement
Description of the Goods or Service:	Construction services for the modernization of the elevator and replacement of the skylight at the Vancouver Art Gallery Annex.
Recommended Vendor:	Hodson King & Marble Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is from December, 2022 to end of September, 2023. The estimated contract price is \$825,000.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	July 14, 2022		
Notices Sent:	Supply Chain Management sent notices to 5 local general contractors via email.		
Closing Date:	August 19, 2022		
Responses Received:	Hodson King & Marble Ltd.	Base Price:	\$794,864.00
		Additional Items	\$30,136.00
		Total Price	\$825,000.00
Department:	Supply Chain Management; and Real Estate and Facilities Management, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager, Real Estate and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20220054 - Contractor Services for VAG Annex Elevator Modernization & Skylight Replacement with Hodson, King and Marble Ltd., under the authority of the City's Procurement Policy ADMIN-008.