



BID COMMITTEE REPORT

Meeting Date: December 8, 2022
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Safetek Emergency Vehicles Ltd.
 30686-A Matsqui Place, Abbotsford, British Columbia, V2T 6L4,

in relation to Request for Proposal No. PS20220058 Supply and Delivery of Large Fire Apparatus.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	Request for Proposal No. PS20220058 Supply and Delivery of Large Fire Apparatus
Description of the Goods or Service:	Supply and Delivery of large fire apparatus for the purpose of fire fighting in an urban environment and providing emergency and rescue response services.
Recommended Vendor:	Safetek Emergency Vehicles Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is to be a five (5) year period, with four (4) possible one (1) year extensions, for a maximum total term of nine (9) years. The extensions will allow ordering additional units under this contract to replace units that have exceeded their intended life cycle. The estimated contract price over the initial five (5) year term of the contract is \$24,750,000.00, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	March 25, 2022
Notices Sent:	Supply Chain Management sent notices to four (4) potential proponents.
Closing Date:	June 28, 2022
Responses Received:	Safetek Emergency Vehicles Ltd. Commercial Truck Equipment Co. DBA: Commercial Emergency Equipment Rocky Mountain Phoenix

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer, and General Manager of Engineering Services Department to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal No. PS20220058 Supply and Delivery of Large Fire Apparatus with Safetek Emergency Vehicles Ltd., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.