



BID COMMITTEE REPORT

Meeting Date: 10/13/2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Wilco Civil Inc. in relation to Tatlow and Volunteer Parks Creek Restoration Project PS20220065.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council (subject to final negotiations).

Solicitation Number:	PS20220065 Tatlow and Volunteer Parks Creek Restoration
Description of the Goods or Service:	To identify a contractor to provide construction services for the restoration or "daylighting" of the creek at Tatlow and Volunteer Parks.
Recommended Vendor:	Wilco Civil Inc.
Contract Term and Contract Value:	The recommended term of the contract is 1 year or until services are complete. The contract price is \$2,579,478.00 plus GST over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	August 19, 2022	
Notices Sent:	Supply Chain Management sent notices to 10 proponents	
Closing Date:	September 26, 2022	
Responses Received:	Vendor	Tender Price (w/ GST)
	Wilco Civil Inc.	\$2,708,451.90
	Cedar Crest	\$3,535,282.56
	CLCS	\$3,733,570.51
	North Construction	\$6,923,067.14
Department:	Supply Chain Management, Board of Parks and Recreation and Engineering with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Category Manager, Director of Legal Services, Chief Procurement Officer, General Manager, Engineering and General Manager, Board of Parks and Recreation to be authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Tatlow and Volunteer Parks Creek Restoration with Wilco Civil Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.