



BID COMMITTEE REPORT

Meeting Date: March 9, 2023
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Complete Utility Contractors Ltd. (“Complete Utility”), in relation to PS20220136-ENG-ITT – Contractor for the Replacement of Two Pressure Reducing Valve Stations.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008.

Solicitation Number:	PS No. PS20220136-ENG-ITT – Contractor for the Replacement of Two Pressure Reducing Valve Stations
Description of the Goods or Service:	Construction services for the replacement of Pressure Reducing Valve Stations at East 5th Avenue and Rupert Street and at West 13th Avenue and Maple Street
Recommended Vendor:	Complete Utility Contractors Ltd.
Contract Term and Contract Value:	The recommended term of the contract is for 1 year or until the services are complete. The contract price is \$1,894,141.00 plus applicable taxes, over the initial term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	January 11, 2023		
Notices Sent:	Supply Chain Management posted on the E-Source site and five firms responded.		
Closing Date:	February 16, 2023		
Responses Received:	Clearway Construction Inc.	Price:*	\$2,770,800.00
	Complete Utility Contractors Ltd.		\$1,894,141.00
	Drake Excavating (2016)		\$2,230,000.00
	Kenaidan Contracting Ltd.		\$2,418,711.00
	Westport Construction Group Inc.		\$2,617,000.00
Department:	Supply Chain Management and Waterworks Design, Engineering Department		

*Excluding GST

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008, due to the value being in excess of \$750,000;
- e) The Chief Procurement Officer and the General Manager of Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS No. 20220136-ENG-ITT – Contractor for the Replacement of Two Pressure Reducing Valve Stations with Complete Utility Contractors Ltd., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until final negotiations.