



**BID COMMITTEE REPORT**

Meeting Date: June 1<sup>st</sup> 2023  
 Contact: Alexander Ralph  
 Contact No.: 604 829 2092

TO: Bid Committee  
 FROM: Chief Procurement Officer

**RECOMMENDATION**

Recommendation to enter into a contract with Flocor Inc., 7168 Progress Way, Delta, BC V5G 1H2, in relation to Request for Proposal and PS20220147-ENG-RFP - Supply and Delivery of Copper Pipe, Saddles and Brass Fittings.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy. (subject to final negotiations).

Solicitation Number:	PS20220147-ENG-RFP Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Copper Pipe, Saddles and Brass Fittings
Recommended Vendor:	Flocor Inc.
Contract Term and Estimated Contract Value:	The recommended term of the contract is three (3) years, with the option to extend for three (3) additional two-year terms.  The estimated contract price is \$3,810,059 plus applicable taxes, over the initial 3-year term of the contract.

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	January 31 <sup>st</sup> , 2023
Notices Sent:	Supply Chain Management sent notices to 8 proponents.
Closing Date:	March 7 <sup>th</sup> , 2023
Responses Received:	Andrew Sheret Ltd
	EMCO Corporation
	Flocor Inc
	Fujii, Brian
	Iconix Waterworks

Evaluation Criteria	Evaluation Weighting
Technical	35%
Financial	60%
Sustainability	5%
Total	100%

## COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000 or \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

## DECISION

The Bid Committee approved the entry into a contract in relation to Supply and Delivery of Copper Pipe, Saddles and Brass Fittings with Flocor Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.