



BID COMMITTEE REPORT

Meeting Date: October 5, 2023
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Trane Canada Co.
2900-550 Burrard Street
Vancouver, British Columbia, V5Y 1V4,

in relation to Notice of Intent to Contract PS20230283-ENG-NOITC Maintenance Agreement for Sewage Heat Pump.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	Notice of Intent to Contract PS20230283-ENG-NOITC Maintenance Agreement for Sewage Heat Pump
Description of the Goods or Service:	Supply of maintenance services for the City's Neighbourhood Energy Utility.
Recommended Vendor:	Trane Canada Co.
Contract Term and Estimated Contract Value:	The recommended term of the contract is ten (10) years. The estimated contract price is \$950,000.00, plus applicable taxes, over the ten (10) term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of NOITC:	March 10, 2023
Notices Sent:	Supply Chain Management sent notices to one (1) proponent.
Closing Date:	March 24, 2023
Responses Received:	Trane Canada Co.

Evaluation Criteria	Evaluation Weighting
Technical	n/a
Financial	n/a
Sustainability	n/a
Total	n/a

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Notice of Intent to Contract PS20230283-ENG-NOITC Maintenance Agreement for Sewage Heat Pump with Trane Canada Co., under the authority of the City’s Procurement Policy ADMIN-008.