



BID COMMITTEE REPORT

Meeting Date: November 17, 2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Esri Canada Limited**, in relation to PS20220167-TS-NOITC - Three-Year Enterprise Agreement with ESRI Canada Limited.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20220167-TS-NOITC
Description of the Goods or Service:	Three-Year Enterprise Agreement with ESRI Canada Limited
Recommended Vendor:	Esri Canada Limited
Contract Term and Contract Value:	<p>The recommended term of the contract is 3 years.</p> <p>The contract price is \$1,318,827, exclusive of all applicable taxes. The price breakdown over the term of the contract is as follows:</p> <ol style="list-style-type: none">1. Year 1 - \$439,6092. Year 2 - \$439,6093. Year 3 - \$439,609

PROCUREMENT SUMMARY

Date of Issuance of NOITC:	October 28, 2022
Notices Sent:	Not Applicable
Closing Date:	November 14 th , 2022
Responses Received:	Not Applicable

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, of Technology Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20220167-TS-NOITC - Three-Year Enterprise Agreement with ESRI Canada Limited, under the authority of the City's Procurement Policy ADMIN-008.