



BID COMMITTEE REPORT

Meeting Date: April 28, 2022
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Lafarge Canada Inc., in relation to Request for Proposals PS20220248 – Supply and Delivery of Cement and Supplementary Cementitious Materials.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	PS20220248 – RFP – Supply and Delivery of Cement and Supplementary Cementitious Materials
Description of the Goods or Service:	Supply and Delivery of Cement and Supplementary Cementitious Materials for Engineering Services.
Recommended Vendor:	Lafarge Canada Inc. ("Lafarge")
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for one additional 2-year term, to a maximum of five (5) years. The estimated contract price is \$1,379,950, plus applicable taxes, over the initial 3-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	February 16, 2022
Notices Sent:	Supply Chain Management sent notices to 2 proponents.
Closing Date:	March 17, 2022
Responses Received:	Lafarge Canada Inc.

Evaluation Criteria	Evaluation Weighting
Technical	35%
Financial	50%
Sustainability	15%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the incumbent vendor which is also the sole bidder and compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to RFP 20220248 – Supply and Delivery of Cement and Supplementary Cementitious Materials with Lafarge Canada Inc., under the authority of the City's Procurement Policy ADMIN-008.