



BID COMMITTEE REPORT

Meeting Date: June 22, 2023
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer/Director, Supply Chain Management

RECOMMENDATION

Recommendation to pre-qualify landscape and civil works contractors to provide services for the Vancouver Board of Parks and Recreation ("VBPR") and enter into a Memorandum of Understanding with these contractors in relation to Request for Application No. PS20230245-VBPR-RFA – Pre-Qualification for Landscape and Civil Contractors. This will lead to Requests for Services ("RFS") with the contractors leading to agreements for projects for the next three years.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into Memoranda of Understandings with the recommended vendors listed below, under the authority of the City's Procurement Policy ADMIN-008 provided that any future contract for landscape and civil work shall not be entered into until it is also approved by Park Board and Supply Chain Management representatives, as required by such policy (subject to final negotiations).

Solicitation Numbers:	Request for Application No. PS20230245-VBPR-RFA – Pre-Qualification for Landscape and Civil Works Contractors
Description of the Services:	Enter into a Memorandum of Understanding for landscape and civil works for parks construction
	Cedar Crest Lands BC Ltd.
	GPM Civil Contracting Inc.
	Lafarge Canada Inc.

	Landesign Landscape Construction
	Rust Investments Ltd. dba Shangri-La Landscapers
	Wilco Civil Inc.
Contract Term and Contract Value:	The recommended term of the PEPP-C program is three years with an estimated spend of \$55M over the three-year term.

PROCUREMENT SUMMARY

Date of Issuance of RFA:	April 19, 2023
Notices Sent:	Supply Chain Management sent notices, through its e-Sourcing system, to 13 known contractors. Eleven responded and ten were deemed compliant.
Closing Date:	May 13, 2023
Responses Received:	Blue Pine Enterprises Ltd. (“Blue Pine”)
	Cedar Crest Lands BC Ltd. (“Cedar Crest”)
	Fricia Construction Inc. (“Fricia”)
	GPM Civil Contracting Inc. (“GPM”)
	Holland Landscapers Inc. (“Holland”)
	Lafarge Canada Inc. (“Lafarge”)
	Landesign Landscape Construction (“Landesign”)
	Marathon Surfaces Inc. (“Marathon”)
	Oscar Renda Contracting Inc. (“Oscar Renda”)
	Rust Investments Ltd. dba Shangri-La Landscaping (“Shangri-La”)
Wilco Civil Inc. (“Wilco”)	

Evaluation Criteria	Evaluation Weighting
Expertise and Experience	40%
Key Personnel	20%
Sub-Contractor Procurement	10%
Project Challenges and Alternative Solutions	5%
Quality Control	10%
Pricing	10%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The selection of pre-qualified contractors and the Memoranda of Understanding that is proposed to be entered into with the pre-qualified contractors has been approved by the evaluation committee and this selection is determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) VBPR Financial Planning and Analysis and the applicable business unit have reviewed and concur on the financial analysis and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council and Park Board Commissionaires approval is required;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Vancouver Board of Parks and Recreation are authorized to execute and deliver all legal documents on behalf of the City; and
- f) The Bid Committee approval is pre-contract award, the final contract information will vary subject to final negotiations and award.

DECISION

That Bid Committee approved the entry into memoranda of understanding with 6 pre-qualified contractors, in relation to Request for Application No. PS20230245-VBPR-RFA – Pre-Qualification for Landscape and Civil Works Contractors, under the authority of the City's Procurement Policy ADMIN-008, provided that such memoranda of understanding shall not be entered into until it is also approved by Council, and the Park Board Commissionaires at the as required by such policy.