



BID COMMITTEE REPORT

Meeting Date: July 27, 2023
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with ECS Electrical Cable Supply LTD, Unit 3135 - 6900 Graybar Road, Richmond, B.C. V6W 0A5, in relation to Request for Quotation PS20230290-ENG-RFQ-Supply and Delivery of Electrical Wires and Electrical/Communication Cables.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	Request for Quotation PS20230290-ENG-RFQ
Description of the Goods or Service:	Supply and Delivery of Electrical Wires and Electrical/Communication Cables
Recommended Vendor:	ECS Electrical Cable Supply LTD.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the option to extend for 2 additional three-year terms. The estimated contract price is \$1,844,000 plus applicable taxes, over the initial 3-year term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of [RFQ]:	April 19, 2023
Notices Sent:	Supply Chain Management sent notices to 8 proponents.
Closing Date:	May 17, 2023
Responses Received:	ECS Electrical Cable Supply LTD. ("ECS")

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$750,000 or \$2 million;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20230290-ENG-RFQ - Supply and Delivery of Electrical Wires and Electrical/Communication Cables with ECS Electrical Cable Supply LTD. under the authority of the City's Procurement Policy ADMIN-008