



BID COMMITTEE REPORT

Meeting Date: 10/19/2023
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into two contracts, with SMS Equipment Inc., 11285-274 Street, Acheson, Alberta, T7X 6P9 for medium bulldozers, and with Finning Canada, 19050 94 Avenue, Surrey, BC V4N 4X8 for large bulldozers, in relation to Request for Proposal PS20230358-COV-RFP – Supply and Delivery of Bulldozers.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contracts, under the authority of the City’s Procurement Policy ADMIN-008 provided that such contracts shall not be entered into until also approved by Council, as required by such policy. (subject to final negotiations).

Solicitation Number:	PS20230358-COV-RFP Request for Proposal
Description of the Goods or Service:	Supply and Delivery of Bulldozers for Engineering Services.
Recommended Vendors:	SMS Equipment Inc. and Finning Canada
Contract Term and Estimated Contract Value:	<p>The recommended term of the contracts is five (5) years, with the option to extend for four (4) additional one-year terms.</p> <p>The estimated contract price for SMS Equipment Inc. is \$869,300, plus applicable taxes, over the initial five (5)-year term of the contract.</p> <p>The estimated contract price for Finning Canada is \$2,538,000, plus applicable taxes, over the initial five (5)-year term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 5, 2023
Notices Sent:	Supply Chain Management sent notices to five (5) proponents.
Closing Date:	June 12, 2023
Responses Received:	SMS Equipment Inc.
	Finning Canada
	Brandt Tractor Ltd.

Evaluation Criteria	Evaluation Weighting
Technical (including Product Demonstration)	60%
Financial	35%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contracts, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy ADMIN-008;
- b) The contracts are proposed to be entered into with the vendors offering the best value, which are also the highest-scoring vendors determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy ADMIN-008 and Council approval is required under the City’s Procurement Policy ADMIN-008, due to the value being in excess of \$2 million;
- e) The Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into two contracts in relation to Supply and Delivery of Bulldozers with SMS Equipment Inc. and Finning Canada, under the authority of the City’s Procurement Policy ADMIN-008, provided that such contracts shall not be entered into until also approved by Council, as required by such policy