



BID COMMITTEE REPORT

Meeting Date: August 31, 2023
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to create the Green Infrastructure Construction Efficiency Program (“GICEP”) in relation to PS20230407-ENG-RFA – **Landscape and Civil Contractors - Green Infrastructure Pre-qualification**. GICEP will establish a list of pre-qualified Green Infrastructure (“GI”) contractors to provide services for the City on an as and when needed basis over a term of three years. The City will enter into a Memorandum of Understanding (“MOU”) with each pre-qualified contractor and will issue Requests for Services (“RFS”) for required projects to the pre-qualified contractors, leading to award of a construction contract for each project to the selected contractor.

The Chief Procurement Officer recommends that the Bid Committee approve creation of GICEP, including the entry into MOUs with the seven recommended vendors listed below, under the authority of the City’s Procurement Policy ADMIN-008 provided that any future contracted GI work shall not be entered into until it is also approved by Engineering and Supply Chain Management representatives, as required by such policy (subject to final negotiations).

Solicitation Number:	Request for Application PS20230407-ENG-RFA – Landscape and Civil Contractors - Green Infrastructure Pre-qualification
Description of the Goods or Service:	Creation of GICEP with selected, qualified GI Contractors to perform GI work for the City on an as/when needed basis.
Recommended Vendor:	Please see attached list for recommended contractors.
Contract Term and Contract Value:	The recommended term of the contracts is 3 years. The value of the GICEP will be approximately \$20,000,000, plus applicable taxes, over the initial 3-year term of the contracts, subject to the approval of the annual operating and capital budgets and each individual project’s purchase requisition.

PROCUREMENT SUMMARY

Date of Issuance of RFA:	May 23, 2023
Notices Sent:	Supply Chain Management sent notices to 52 potential Applicants
Closing Date:	June 20, 2023
Responses Received:	Blue Pine Enterprises Ltd
	Cedar Crest Lands BC Ltd.
	Clearway Construction Inc.
	Complete Utility Contractors Ltd
	GPM Civil Contracting Inc
	Jack Cewe Construction Ltd.
	Lafarge Canada Inc.
	Landesign Landscape Construction
	North Construction Ltd.
	Vane Lawn & Garden Services
Wilco Civil Inc.	

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	15%
Sustainability	20%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The MOU/contracts are proposed to be entered into with the vendors offering the best value, which are also the highest-scoring compliant vendors, determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The Category Manager, Chief Procurement Officer and General Manager, Engineering to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the creation of GICEP, including entry into Memoranda of Understanding with seven vendors, in relation to Request for Applications PS20230407-ENG-RFA – **Landscape and Civil Contractors - Green Infrastructure Pre-qualification**, under the authority of the City's Procurement Policy ADMIN-008 provided that such MOU shall not be entered into until it is also approved by Council, as required by such policy.