



BID COMMITTEE REPORT

Meeting Date: July 27, 2023
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Fraser Valley Refrigeration Ltd.
26121 Fraser Hwy.
Aldergrove, British Columbia, V4W 2T8

in relation to ITT No. PS20230410 Sunset Arena Equipment Replacement

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	Sunset Arena Equipment Replacement
Description of the Goods or Service:	Sunset Arena Ammonia Upgrades, includes: <ul style="list-style-type: none">• Replacement of the ammonia refrigeration system compressors• Demolition and revision work• Provision of a training manual and training session for the new equipment controls
Recommended Vendor:	Fraser Valley Refrigeration Ltd.
Contract Term and Contract Value:	The recommended term of the contract is approximately two (2) months. The estimated contract price is \$814,076.00, plus applicable taxes, over the term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of ITT:	June 06, 2023		
Notices Sent:	Supply Chain Management invites Tenders to participate in the event and submit the bids		
Closing Date:	July 07, 2023		
Responses Received:	Fraser Valley Refrigeration Ltd.	Price:	\$ 814, 076.00
	Cimco Refrigeration		\$ 965, 859.00
Department:	Supply Chain Management; and the REFM and its consultant, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced, compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$750,000;
- e) The, Chief Procurement Officer and General Manager, Real Estate, Environment and Facilities Management, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to ITT No. PS20230410 Sunset Arena Equipment Replacement with Fraser Valley Refrigeration Ltd, under the authority of the City's Procurement Policy ADMIN-008