



**BID COMMITTEE REPORT**

Meeting Date: June 27, 2024  
 Contact: Alexander Ralph  
 Contact No.: 604 829 2092

TO: Bid Committee  
 FROM: Chief Procurement Officer

**RECOMMENDATION**

Recommendation to enter into a contract with:

Advisian (Worley Canada Services Ltd.)  
 500-4321 Still Creek Drive  
 Burnaby, British Columbia V5C 6S7

for Request for Proposals No. PS20230461-ENG-RFP Expo Deck Deconstruction.

Solicitation Number:	Request for Proposals No. PS20230461-ENG-RFP Expo Deck Deconstruction
Description of the Goods or Services:	Consultant for design and contract administration services for the Expo Deck Deconstruction.
Recommended Vendor:	Advisian, doing business as Worley Canada Services Ltd.
Contract Term and Estimated Contract Value:	<p>The recommended term of the contract is approximately nine (9) years, with the City’s unilateral option to extend for one (1) additional (1) -year term.</p> <p>The estimated contract value is \$1,235,534.86, plus applicable taxes, over the initial term of the contract.</p> <p>The estimated contract value for the entire potential term, including all contingency, inflation, and possible extension terms, is \$4,500,000.00, plus applicable taxes.</p>

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	February 14, 2024
Notices Sent:	Supply Chain Management sent notices to six (6) potential proponents.
Closing Date:	April 17, 2024
Responses Received:	AtkinsRealis Canada Inc.
	Stantec Consulting Ltd.
	WSP Canada Inc
	Westmar Advisors Inc.
	Worley Canada Services Ltd.

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

## COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendor offers the best value and scored the highest, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee and Council have authority to approve the contract because the total price over the lifecycle of the agreement is anticipated to be greater than \$3,000,000.00;
- e) If Bid Committee approves this report and Council subsequently approves a related Council Report, the City's Category Manager, Director of Legal Services, Chief Procurement Officer, and General Manager of the Engineering Department will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

## DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contract with Advisian (Worley Canada Services Ltd.) for a consultant for design and contract administration services for the Expo Deck deconstruction under Request for Proposals No. PS20230461-ENG-RFP Expo Deck Deconstruction. The contract will not be executed until it is approved by Council.