



BID COMMITTEE REPORT

Meeting Date: April 25, 2024
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into memorandums of understanding (MOU) with the following three (3) contractors:

- All-Pro Services Ltd;
- Complete Utility Contractors Ltd;
- Division 15 Mechanical Ltd;

For the prequalification of civil and mechanical construction services for the Neighbourhood Energy Utility ("NEU") expansion.

Solicitation Number:	Request for Applications No. PS20230579-ENG-RFA Contractor Prequalification for Mechanical Services for the NEU ("RFA")
Description of the Goods or Services:	The City intends to prequalify a pool of companies or consortiums with specialized expertise in providing construction services for the NEU expansion. The successful Applicants will then be invited to bid on approximately five (5) Invitation to Tenders (ITT) over the next three (3) years.
Recommended Vendors:	All-Pro Services Ltd, Complete Utility Contractors Ltd, Division 15 Mechanical Ltd
The recommended term of the prequalification period is three (3) years.	
The estimated value of all work contemplated by the RFA is \$8,500,000.00, plus applicable taxes, over the three (3) year term of the prequalification.	

PROCUREMENT SUMMARY

Date of Issuance of RFA:	December 7, 2023
Notices Sent:	The RFA was posted on the City of Vancouver website and BC Bid.
Closing Date:	February 20, 2024
Responses Received:	All-Pro Services Ltd
	Complete Utility Contractors Ltd
	Division 15 Mechanical Ltd

Evaluation Criteria	Evaluation Weighting
Technical	60%
Health and Safety	35%
Sustainable and Ethical Procurement	5%
Total	100%

COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendors offer the best value and scored the highest, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee is required to approve the award of the RFA. Individual awards of tenders will be authorized by Bid Committee if the total price is greater than \$1,000,000 and by Council if over \$3,000,000;
- e) If Bid Committee approves this report, the City's Category Manager, Chief Procurement Officer, and General Manager of the Engineering Department will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved entering into an MOU with All-Pro Services Ltd, Complete Utility Contractors Ltd, and Division 15 Mechanical Ltd for civil and mechanical construction services under Request for Applications No. PS20230579-ENG-RFA Contractor Prequalification for Mechanical Services for the NEU.