



BID COMMITTEE REPORT

Meeting Date: May 23, 2024
 Contact: Alexander Ralph
 Contact No.: 604 829 2092

TO: Bid Committee
 FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Metro Motors Ltd., Dueck Auto Group, and First Truck Centre for the Supply and Delivery of Light and Medium Duty Vehicles.

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| Solicitation Number: | PS20230587-ENG-RFP – Supply and Delivery of Light and Medium Duty Vehicles |
| Description of the Goods or Services: | Supply and Deliver Light and Medium Duty Vehicles to support fleet vehicle replacements across various City departments. |
| Recommended Vendor(s): | Metro Motors Ltd. Dueck Auto Group First Truck Centre |
| Contract Term and Estimated Contract Value: | <p>The recommended term of the contract is 5 years, with the City’s unilateral option to extend for 2 additional 2-year terms, for a maximum total term of nine (9) years.</p> <p>The estimated contract value is \$27,518,741 plus applicable taxes, over the first three (3) years of the initial five (5) year contract term.</p> <p>The estimated contract value for the entire potential term, including all possible extension terms, is \$90,000,000 plus applicable taxes.</p> |

PROCUREMENT SUMMARY

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| Date of Issuance of RFP: | December 19, 2023 |
| Notices Sent: | Supply Chain Management sent notices to 9 prospective proponents |
| Closing Date: | March 1, 2024 |
| Responses Received: | Dueck Auto Group |
| | FCA Canada Inc. |
| | First Truck Centre |
| | Metro Motors Ltd. |

| Evaluation Criteria | Evaluation Weighting |
|---------------------|----------------------|
| Technical | 60% |
| Financial | 35% |
| Sustainability | 5% |
| Total | 100% |

COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendors offer the best value, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee and Council have authority to approve the contract because the total price is greater than \$3,000,000;
- e) If Bid Committee approves this report and Council subsequently approves a related Council Report, the City's Director of Legal Services, Chief Procurement Officer, and General Manager of Engineering Services will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contracts with Metro Motors Ltd., Dueck Auto Group, and First Truck Centre for the Supply and Delivery of Light and Medium Duty Vehicles under PS20230587-ENG-RFP – Supply and Delivery of Light and Medium Duty Vehicles. The contracts will not be executed until approved by Council.