



## BID COMMITTEE REPORT

Meeting Date: October 17, 2024  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with Hazmasters Inc. in relation to Request for Proposal PS20240682-VFRS-RFP-Supply and Delivery of VFRS Gloves.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 (subject to final negotiations).

Solicitation Number:	Request for Proposal PS20240682-VFRS-RFP
Description of the Goods or Service:	Supply and Delivery of VFRS Gloves
Recommended Vendor:	Hazmasters Inc.
Contract Term	The recommended term of the contract is 3 years, with the option to extend for two (2) additional three-year terms.
Estimated Contract Value	<ul style="list-style-type: none"><li>The estimated contract value is \$484,398, plus applicable taxes, for the initial 3-year term.</li><li>The estimated contract value is \$1,453,194, plus applicable taxes, over the potential full nine-year term of the contract if all the extension options are exercised.</li></ul>

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	June 12, 2024
Notices Sent:	Supply Chain Management sent notices to 15 proponents.
Closing Date:	July 8, 2024
Responses Received:	Associated Fire Safety Group Inc. ("Associated Fire")
	Brogan Fire & Safety. ("Brogan")
	Hazmasters Inc. ("Hazmasters")
	Rocky Mountain Phoenix Inc. ("Rocky Mountain")
	WFR Wholesale Fire & Rescue Ltd. ("WFR")

Evaluation Criteria	Evaluation Weighting
Sample	15%
Technical	30%
Financial	50%
Sustainability	5%
Total	100%

## COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008).
- b) The proposed vendors offer the best value which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents.
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor.
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee have authority to approve the contract because the total price is greater than \$1,000,000.
- e) If Bid Committee approves this report, the City's Category Manager, Chief Procurement Officer, and General Manager of Vancouver Fire & Rescue Service will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and,
- f) As the Bid Committee is a pre-contractual award, the terms and conditions of the final agreements may vary as a result of the negotiation with the proposed vendors.

## DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the entry into a contract with Hazmasters Inc. under PS20240682-VFRS-RFP-Supply and Delivery of VFRS Gloves.