



## BID COMMITTEE REPORT

Meeting Date: October 10, 2024  
Contact: Alexander Ralph  
Contact No.: 604 829 2092

TO: Bid Committee  
FROM: Chief Procurement Officer

### RECOMMENDATION

Recommendation to enter into a contract with TDS West Systems Inc. located at 24457 48<sup>th</sup> Avenue, Langley, B.C., V2Z 2M4 for Golf Courses and General Parks Drainage System Supply and Installation.

Solicitation Number:	Request for Proposal PS20240821-VBPR-RFP
Description of the Goods or Services:	Golf Courses and General Parks Drainage System Supply and Installation
Recommended Vendor:	TDS West Systems Inc.
Contract Term and Estimated Contract Value:	<p>The recommended term of the contract is three (3) years, with the City's unilateral option to extend for three (3) additional two (2)-year terms.</p> <p>The estimated contract value is \$504,247, plus applicable taxes, over the initial three (3)-year term of the contract.</p> <p>The estimated contract value for the entire potential nine (9)-year term, including all possible extension terms, is \$1,512,741 plus applicable taxes.</p>

## PROCUREMENT SUMMARY

Date of Issuance of RFP:	August 7, 2024
Notices Sent:	Supply Chain Management sent notices to nine (9) proponents
Closing Date:	September 4, 2024
Responses Received:	TDS West Systems Inc. ("TDS West")
	Cedar Crest Lands (BC) Ltd. ("Cedar Crest")
	Wilco Civil Inc. ("Wilco Civil")

Evaluation Criteria	Evaluation Weighting
Technical	47%
Financial	47%
Sustainability	6%
Total	100%

## COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendor offers the best value and the lowest compliant price and is scored the highest, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee has authority to approve the contract because the total price is greater than \$1,000,000;
- e) If Bid Committee approves this report, the City's Category Manager, Chief Procurement Officer, and General Manager of Vancouver Board of Parks and Recreation will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

## DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contract with TDS West Systems Inc. for Golf Courses and General Parks Drainage System Supply and Installation under PS20240821-VBPR-RFP.