



BID COMMITTEE REPORT

Meeting Date: September 26, 2024
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Pomerleau Inc. in relation to Invitation to Tender ("ITT") No. PS20240897-REFM-ITT – Sunset Seniors Centre Building - General Contractor.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.

Solicitation Number:	PS20240897-REFM-ITT – Sunset Seniors Centre Building - General Contractor
Description of the Goods or Service:	Construction of the Sunset Seniors Centre Building
Recommended Vendor:	Pomerleau Inc.
Contract Term and Contract Value:	<p>The recommended term of the contract is 15 months, with the option to extend at the City's discretion.</p> <p>The contract price is \$11,671,176.30 all applicable taxes included, over the term of the contract.</p>

PROCUREMENT SUMMARY

Date of Issuance of ITT:	June 28, 2024		
Notices Sent:	Through the e-Sourcing system, Supply Chain Management sent notices to three (3) potential Tenderers prequalified under the RFEOL process.		
Closing Date:	August 7, 2024		
Responses Received:	Chandos Construction LP (“Chandos”)	Price:	\$11,699,100.00 (all applicable taxes included)
	Pomerleau Inc. (“Pomerleau”)		\$11,671,176.30 (all applicable taxes included)
Department:	Supply Chain Management; and Real Estate, Environment and Facilities Management, with the assistance of Legal Services.		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008, due to the value being in excess of \$3 million;
- e) The Category Manager, Director of Legal Services, Chief Procurement Officer and General Manager, Real Estate, Environment and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20240897-REFM-ITT – Sunset Seniors Centre Building - General Contractor with Pomerleau Inc., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.