



BID COMMITTEE REPORT

Meeting Date: April 3, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with:

Ward & Burke Microtunnelling Ltd.
2410 Meadowpine Blvd, Suite #101,
Mississauga, ON, L5N 6S2

in relation to ITT No. PS20240898-ENG-ITT CONSTRUCTION SERVICES - MEMORIAL WEST PARK TRENCHLESS SEWER UPGRADE (MWTSU project).

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 provided that such contract shall not be entered into until it is also approved by Council, as required by such policy (subject to final negotiations).

Solicitation Number:	PS20240898-ENG-ITT
Description of the Goods or Service:	The project involves providing construction services for the supply and installation of approximately 215 meters of 1200mm diameter precast concrete storm sewer and 200 meters of 375mm diameter PVC sanitary sewer at Memorial West Park. The installation will utilize trenchless methods, including micro tunnelling and slip lining as advanced techniques ensuring minimal disruption to the surrounding environment and infrastructure while maintaining efficiency and precision.
Recommended Vendor:	Ward & Burke Microtunnelling Ltd.
Contract Term and Contract Value:	<p>The recommended term of the contract is Eight (8) months (less then a year) excluding warranty period.</p> <p>The estimated contract price is \$4,950,290. plus applicable taxes.</p>

	Note: Price includes optional scope \$483,436 and excludes Project Specific Insurance which will be sourced by City's insurance provider (AON) through Risk Management.
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PROCUREMENT SUMMARY

Date of Issuance of ITT:	December 10, 2024	
Closing Date:	March 3, 2025	
Responses Received	Proponent	Price (w/o tax)
	Michels Canada Co.	\$ 8,369,942.79 (base scope)
	Ward & Burke Microtunnelling Ltd.	\$ 4,536,854.00 (base scope)
Department:	Supply Chain Management; and Engineering Services (Eng Projects & Development Services), with the assistance of Legal Services.	

COMMENTS

For the recommended contract, the following requirements have been met:

- The solicitation documents *ITT No. PS20240898-ENG-ITT CONSTRUCTION SERVICES - MEMORIAL WEST PARK TRENCHLESS SEWER UPGRADE* was publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- The contract is proposed to be entered into with the contractor offering the best value, which is also the lowest-priced compliant contractor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and Council approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$3 million;
- The Category Manager and Director of Legal Services, Chief Procurement Officer and General Manager, Engineering Services Department to be authorized to execute and deliver all legal documents on behalf of the City; and,

- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to *PS20240898-ENG-ITT CONSTRUCTION SERVICES - MEMORIAL WEST PARK TRENCHLESS SEWER UPGRADE* with **Ward & Burke Microtunnelling Ltd.**, under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved by Council, as required by such policy.