



BID COMMITTEE REPORT

Meeting Date: February 20, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Ram Mechanical Ltd. ("Ram Mechanical") at 4268 Lozells Avenue #109, Burnaby, BC V5A 0C6 and Chapman Burner and Heating Service Ltd. ("Chapman Burner") at Unit 29 – 3871 North Fraser Way, Burnaby, BC V5J 5G6 for Boiler Maintenance and Repairs.

Solicitation Number:	PS20240922 – REFM - Request for Proposal
Description of the Goods or Services:	Boiler Maintenance and Repairs
Recommended Vendor:	• Ram Mechanical Ltd. • Chapman Burner and Heating Service Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 3 years, with the City's unilateral option to extend for 2 additional 3-year terms. The estimated contract value is \$450,000, plus applicable taxes, over the initial 3-year term of the contract with Ram Mechanical Ltd. The estimated contract value is \$300,000, plus applicable taxes, over the initial 3-year term of the contract with Chapman Burner and Heating Service Ltd. The estimated contract value for the entire potential term, including all possible extension terms, for both contracts, is \$2,250,000, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	November 11, 2024
Notices Sent:	Supply Chain Management sent notices to 5 proponents.
Closing Date:	December 4, 2024
Responses Received:	Broadway Refrigeration & Air Conditioning Co. Ltd.
	Chapman Burner and Heating Service Ltd.
	Entity Mechanical Ltd.
	Fortius Mechanical Inc.
	JUST Mechanical Ltd.
	Modern Niagara Vancouver
	Ram Mechanical Ltd.

Evaluation Criteria	Evaluation Weighting
Technical	45%
Financial	45%
Sustainability	10%
Total	100%

COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendor offers the best value and scored the highest, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee have authority to approve the contract because the total price is greater than \$1,000,000;
- e) If Bid Committee approves this report and the City's Category Manager, Chief Procurement Officer, and General Manager of Engineering will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contract to Ram Mechanical Ltd. & Chapman Burner and Heating Service Ltd. for boiler maintenance and repairs under PS20240922 - REFM - RFP.