



BID COMMITTEE REPORT

Meeting Date: December 5, 2024
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **Office of McFarlane Biggar Architects + Designers Inc.** in relation to PS20240982-REFM-RFP - ANIMAL SHELTER RENEWAL.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20240982-REFM-RFP, ANIMAL SHELTER RENEWAL
Description of the Goods or Service:	Architect-led professional Consultant Team ("the Consultant") to Design, a New Animal Shelter in False Creek Flats for use by Vancouver Animal Services (VAS).
Recommended Vendor:	Office of McFarlane Biggar Architects + Designers Inc.
Contract Term and Contract Value:	Project will take approximately three (3) years. The estimated contract price is \$ \$2,023,120.00, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	October 07, 2024	
Notices Sent:	Supply Chain Management posted to Jaggaer and BC Bid	
Closing Date:	October 31, 2024	
Responses Received	Proponent	Price
	Arcstudio	
	Carscadden Stokes McDonald Architects Inc	
	Chernoff Thompson Architects	
	Office of McFarlane Biggar Architects + Designers, Inc.	\$ 2,023,120.00
	Public Architecture + Design Inc	
	Stantec Architecture Ltd.	
	Ryder Architecture (Canada) Inc	
Department:	Supply Chain Management and Real Estate, Environment & Facilities Management (REFM)	

Evaluation Criteria	Evaluation Weighting
Technical	70%
Financial	25%
Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor and the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 and approval is required under the City's Procurement Policy ADMIN-008 due to the value being in excess of \$1,000,000;
- The SCM Manager, Chief Procurement Officer and General Manager Real Estate, Environment and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and,
- The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20240982-REFM-RFP, ANIMAL SHELTER RENEWAL with Office of McFarlane Biggar Architects + Designers, Inc., under the authority of the City's Procurement Policy ADMIN-008.