



BID COMMITTEE REPORT

Meeting Date: February 13, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Applied Electronics Limited, 1260 Kamato Road, Mississauga, Ontario, L4W 1Y1, in relation to Request for Proposal – PS No. PS20241024-TS-RFP Emergency Operations Centre (EOC) Audiovisual (AV) Systems Upgrade.

Solicitation Number:	PS20241024-TS-RFP – Request for Proposal
Description of the Goods or Services:	Emergency Operations Centre (EOC) Audiovisual (AV) Systems Upgrade: Supply, Delivery, Installation, and Support.
Recommended Vendor:	Applied Electronics Limited
Contract Term and [Estimated] Contract Value:	The recommended term of the contract is five (5) years. The estimated contract value is \$1,771,053.00 plus applicable taxes over the five (5) year term.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	November 8, 2024
Notices Sent:	Supply Chain Management sent notices to eight (8) proponents.
Closing Date:	December 13, 2024
Responses Received:	AVI-SPL Canada Ltd.
	Applied Electronics Limited
	Paladin Technologies (USA) Inc.

Evaluation Criteria	Evaluation Weighting
Technical	70%
Financial	25%
Sustainability	5%
Total	100%

COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendor offers the best value and scored the second highest overall score but offered the lowest compliant price, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee has authority to approve the contract because the total price is greater than \$1,000,000;
- e) If Bid Committee approves this report, the City's Category Manager, Chief Procurement Officer, and Chief Safety Officer will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contract with Applied Electronics Limited for Emergency Operations Centre (EOC) Audiovisual (AV) Systems Upgrade: Supply, Delivery, Installation, and Support under PS20241024-TS-RFP.