



BID COMMITTEE REPORT

Meeting Date: May 8, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Bollman Roofing & Sheet Metal Ltd. located at 18945 96th Ave, Surrey, British Columbia, in relation to ITT PS20251200 – Contractor Services for Re-Roofing of Aberthau Mansion and Pottery Studio.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008. (subject to final negotiations).

Solicitation Number:	PS20251200 – Contractor Services for Re-Roofing of Aberthau Mansion and Pottery Studio
Description of the Goods or Service:	Contractor Services for the re-roofing of the Aberthau Mansion and Pottery Studio for Real Estate, Environmental and Facilities Management.
Recommended Vendor:	Bollman Roofing & Sheet Metal Ltd.
Contract Term and Contract Value:	The recommended term of the contract is 1 year. The contract price is \$1,204,805.00, plus applicable taxes, over the initial one-year term of the contract.

Procurement Summary

Date of Issuance of ITT:	March 21, 2025			
Notices Sent:	Supply Chain Management sent notices to 6 proponents through the Supplier Portal.: Cascade Roofing & Exteriors Inc., Flynn Canada Ltd., Langley Roofing Co Ltd., Mack Kirk Roofing & Sheet Metal Ltd., Olympic Roofing Ltd., and Transwest Roofing Ltd. The event was also posted on BC Bid.			
Closing Date:	April 17, 2025			
Responses Received:	Contractor	Price		
		Base Price	Separate Price	Total Award
	Bollman Roofing & Sheet Metal Ltd.	\$1,105,105.00	\$99,700.00	\$1,204,805.00
	Cambie Roofing Contractors Ltd.	\$1,711,000.00	\$175,000.00	\$1,886,000.00
	Flynn Canada Ltd.	\$1,272,651.00	\$110,860.00	\$1,383,511.00
	Langley Roofing Co Ltd.	\$2,106,407.64	\$222,000.00	\$2,328,407.64
	Mack Kirk Roofing & Sheet Metal Ltd.	\$1,213,900.00	\$107,860.00	\$1,321,400.00
Department:	Supply Chain Management; and Real Estate, Environmental and Facilities Management			

COMMENTS

For the recommended contract, the following requirements have been met:

- The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$1,000,000;
- The Category Manager, Chief Procurement Officer and General Manager, Real Estate, Environmental and Facilities Management to be authorized to execute and deliver all legal documents on behalf of the City; and,

- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20251200 – Contractor Services for Re-Roofing of Aberthau Mansion and Pottery Studio with [insert vendor], under the authority of the City's Procurement Policy ADMIN-008.