



BID COMMITTEE REPORT

Meeting Date: July 31, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with **NEPTUNE TECHNOLOGY GROUP CANADA CO.** in relation to PS20251213-ENG-RFP - The Accelerated Water Meter Installation Program.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008.

Solicitation Number:	PS20251213-ENG-RFP - The Accelerated Water Meter Installation Program
Description of the Goods or Service:	The Accelerated Water Meter Installation Program (Supply, Delivery & Installation of Water Meters & Boxes—Phase 1).
Recommended Vendor:	NEPTUNE TECHNOLOGY GROUP CANADA CO.
Contract Term and Contract Value:	Project is anticipated to complete within 2026. The estimated contract price is \$12,428,545.00, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of RFP:	May 05, 2025	
Notices Sent:	Supply Chain Management posted to Jaggaer and BC Bid	
Closing Date:	June 16, 2025	
Responses Received	Proponent	Price
	Complete Utility Contractors Ltd	\$17,393,470.00
	KTI Limited	\$17,683,931.12
	Neptune Technology Group	\$12,428,545.00
Department:	Supply Chain Management and Water Works Design Branch	

Evaluation Criteria	Evaluation Weighting
Technical	45%
Financial	50%
Sustainability	05%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a. The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b. The proposed vendor offers the best value and scored the highest and offered the lowest compliant price, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c. The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d. Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee and Council have authority to approve the contract because the total price is greater than \$3,000,000;
- e. If Bid Committee approves this report and Council subsequently approves a related Council Report, the City's Director of Legal Services, Chief Procurement Officer, and General Manager of Engineering Services will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f. As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20251213-ENG-RFP, THE ACCELERATED WATER METER INSTALLATION PROGRAM with NEPTUNE TECHNOLOGY GROUP CANADA CO., under the authority of the City's Procurement Policy ADMIN-008, provided that such contract shall not be entered into until it is also approved Council, as required by such policy.