



BID COMMITTEE REPORT

Meeting Date: June 26, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Kern BSG Management Ltd. ("Kern BSG"), of 3889 Keith Street, Burnaby, BC, V5J 5K4 in relation to PS20251261-OCM-ITT – Contractor for the Installation of Make Up Air Unit and In-Suite Cooling Units at Gresham Residences.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008. (subject to final negotiations).

Solicitation Number:	PS20251261-OCM-ITT – Contractor for the Installation of Make Up Air Unit and In-Suite Cooling Units at Gresham Residences
Description of the Goods or Service:	Supply, Delivery and Installation of one Make Up Air Unit and In-suite Cooling Units for all of the 41 SRO suites at the Gresham Residences, located at 716 Smithe Street, Vancouver.
Recommended Vendor:	Kern BSG Management Ltd. ("Kern BSG")
Contract Term and Contract Value:	The recommended term of the contract is approximately one year, with the date of total completion June 30, 2026. The contract price is \$1,010,792.33, plus GST, over the initial term of the contract.

PROCUREMENT SUMMARY

Date of Issuance of the ITT:	May 8, 2025		
Notices Sent:	The ITT was posted on BC Bid and on the Supply Management e-sourcing Supplier portal. Supply Chain Management sent notices directly to six tenderers.		
Closing Date:	June 5, 2025		
Responses Received:	Hilson Construction Ltd.	Price: (excl. GST)	\$1,139,053.80
	Just Mechanical Ltd.		\$1,164,000.00
	Kern BSG Management Ltd.		\$1,010,792.33
	Ram Mechanical Ltd.		\$1,350,000.00
Department:	Supply Chain Management and the Office of the City Manager		

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the lowest-priced compliant vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$1,000,000;
- e) The Category Manager, Chief Procurement Officer and Deputy City Manager, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is prior to contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to PS20251261-OCM-ITT – Contractor for the Installation of Make Up Air Unit and In-Suite Cooling Units at Gresham Residences with Kern BSG Management Ltd., under the authority of the City's Procurement Policy ADMIN-008.