



BID COMMITTEE REPORT

Meeting Date: October 23, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to enter into a contract with Blackwell Consulting Ltd., 270-18 Gostick Place, North Vancouver, BC, Canada, V7M 3G3 for Tree Removal and Associated Services in Stanley Park.

Solicitation Number:	PS20251269-VBPR-RFEOI
Description of the Goods or Services:	Tree Removal and Associated Services in Stanley Park
Recommended Vendor:	Blackwell Consulting Ltd.
Contract Term and Estimated Contract Value:	The recommended term of the contract is 1.5 years, with the City's option to extend for one additional 1-year term. The estimated contract value for the entire potential term, including all possible extension terms, is \$4,504,221, plus applicable taxes.

PROCUREMENT SUMMARY

Date of Issuance of RFEOI:	March 3, 2025
Notices Sent:	Supply Chain Management sent notices to 11 proponents
Closing Date:	April 23, 2025
Responses Received:	Blackwell Consulting Ltd. ("Blackwell")

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Sustainability	5%
Total	100%

COMMENTS

The recommended contract meets the following requirements:

- a) The City advertised the procurement in accordance with the City's Procurement Policy (ADMIN-008);
- b) The proposed vendor offers the best value and scored the highest and offered the lowest compliant price, which City staff calculated in accordance with the criteria, factors, and methods stated in the City's solicitation documents;
- c) The City's Financial Planning & Analysis department and the client business unit reviewed and concurred on the procurement budget and the selection of the proposed vendor;
- d) Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee and Council have authority to approve the contract because the total price is greater than \$3,000,000;
- e) If Bid Committee approves this report and Council subsequently approves a related Council Report, the City's Director of Legal Services, Chief Procurement Officer, and General Manager of Vancouver Board of Parks and Recreation will have the authority to negotiate, execute, and deliver all legal documents for this procurement on behalf of the City; and
- f) As the Bid Committee approval is a pre-contractual award, the terms and conditions of the final agreement may vary as a result of the negotiation with the proposed vendor.

DECISION

Pursuant to the City's Procurement Policy (ADMIN-008), the Bid Committee approved the contract with Blackwell Consulting Ltd. for tree related maintenance services under PS20251269-VBPR-RFEOI- Tree Removal and Associated Services in Stanley Park. The contract will not be executed until it is approved by Council.