



BID COMMITTEE REPORT

Meeting Date: September 11, 2025
Contact: Alexander Ralph
Contact No.: 604 829 2092

TO: Bid Committee
FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to negotiate and execute an Architect Agreement with HCMA Architecture + Design ("HCMA Architecture") in relation to Request for Proposal No. PS20251373-OCM-RFP - Consultant for Architect Services at 1618-1680 East Hastings Street. The site is legally described as:

PID 027-335-941, Parcel 1 Block C District Lot 183 Group 1 NWD Plan BCP33948;

PID 003-421-511, Lots 7,8,9 of Block 14 of Block C District Lot 183 Plan 631; and

PID 032-148-224; Lot A Block 5 of Block D District Lot 183 Group 1 NWD Plan EPP134716.

(all of the above hereafter referred to as the "Property");

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 subject to final negotiations.

Solicitation Number:	Request for Proposal No. PS20251337-OCM-RFP - Consultant for Architect Services at 1618-1680 East Hastings Street
Description of the Goods or Service:	Architectural services including Schematic Design and Design Development leading to submittal of a Design Permit Application.
Recommended Vendor:	HCMA Architecture + Design
Contract Term and Contract Value:	The recommended term of the contract is five years to Q3 (July/August) 2030 The contract price is \$1,483,679.45, plus GST, over the initial term of the contract, including Schematic Design and Design Development. Contract will be assigned to a Non-Profit Housing

	Society or alternate organization as agreed to by the Partners at lease green light approval.
Date of Issuance of RFP:	July 13 2025
Notices Sent:	The opportunity was forwarded to the all firms prequalified under the Request for Applications ("RFA") No. PS20240700-OCM-RFA – Pre-Qualification - Architect/Prime Consultant Services. Five proposals were received, and all were compliant.
Closing Date:	August 17, 2025
Responses Received:	Howard Bingham Hill Architects ("Bingham Hill")
	Diamond Schmitt Architects Incorporated ("Diamond Schmitt")
	HCMA Architecture + Design ("HCMA Architecture")
	Ryder Architecture (Canada) Inc. ("Ryder")
	TKA+D Architecture + Design Inc. ("TKA+D Architecture")

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Indigenous Participation and Social Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

- a) The solicitation documents were publicly advertised in accordance with the City's Procurement Policy ADMIN-008;
- b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
- c) Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
- d) Bid Committee approval authority exists, as outlined in the City's Procurement Policy ADMIN-008 due to the value being in excess of \$1,000,000;
- e) The Category Manager, Chief Procurement Officer, Deputy City Manager, to be authorized to execute and deliver all legal documents on behalf of the City; and,
- f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

The Bid Committee approved the entry into a contract in relation to Request for Proposal No. PS20251373-OCM-RFP - Consultant for Architect Services at 1618-1680 East Hastings Street with HCMA Architecture + Design ("HCMA Architecture"), under the authority of the City's Procurement Policy ADMIN-008.