BID COMMITTEE REPORT

Meeting Date:	January 8, 2026
Contact:	Alexander Ralph
Contact No.:	604 829 2092

TO: Bid Committee

FROM: Chief Procurement Officer

RECOMMENDATION

Recommendation to negotiate and execute an Agreement with Space2Place Design Inc. ("Space2Place") in relation to Request for Proposal No. PS20251417-VBPR-RFP – Consulting Services for East Park Phase 1 - Implementation.

The Chief Procurement Officer recommends that the Bid Committee approve the entry into the following contract, under the authority of the City's Procurement Policy ADMIN-008 subject to final negotiations.

Solicitation Number:	Request for Proposal No. PS20251417-VBPR-RFP - Consulting Services for East Park Phase 1 - Implementation
Description of the Goods or Service:	Landscape Architectural services for the new East Park located in Northeast False Creek
Recommended Vendor:	Space2Place Design Inc. ("Space2Place")
Contract Term and Contract Value:	The recommended term of the contract is approximately 42 months to September 2029, subject to possible change due to regulatory approval. The contract price is $1,169,074 over the term of the contract.

Date of Issuance of RFP:	October 3, 2025
Notices Sent:	The opportunity was posted on the Supplier Chain Management Supplier Portal and BC Bid. Notice of the RFP was sent directly to four accredited Landscape Architects. Five proposals were received, and all were compliant.
Closing Date:	November 7, 2025
Responses Received:	AMR Systems Ltd. (“AMR”)
	Dialog BC Architecture Engineering Interior Design Planning Inc. (“Dialog”)
	Hapa Landscape Architecture Collaborative Inc. (“Hapa”)
	PWL Partnership Landscape Architects Inc. (“PWL”)
	Space2Place Design Inc. (“Space2Place”)

Evaluation Criteria	Evaluation Weighting
Technical	65%
Financial	30%
Indigenous Participation and Social Sustainability	5%
Total	100%

COMMENTS

For the recommended contract, the following requirements have been met:

a) The solicitation documents were publicly advertised in accordance with the City’s Procurement Policy ADMIN-008;
b) The contract is proposed to be entered into with the vendor offering the best value, which is also the highest-scoring vendor determined in accordance with the criteria, factors or methods previously disclosed in the public solicitation documents;
c) Vancouver Board of Parks and Recreation Financial Planning & Analysis and the applicable business unit have reviewed and concur on the budget and recommendation;
d) Bid Committee approval authority exists, as outlined in the City’s Procurement Policy ADMIN-008 due to the value being in excess of $1,000,000;
e) The Category Manager, Chief Procurement Officer, and General Manager, Vancouver Board of Parks and Recreation are authorized to execute and deliver all legal documents on behalf of the City; and,
f) The Bid Committee approval is pre-contract award, the final contract information may vary subject to final negotiations and award.

DECISION

That Bid Committee approve entry into a contract in relation to Request for Proposal No. PS20251417-VBPR-RFP – Consulting Services for East Park Phase 1 - Implementation with Space2Place Design Inc. (“Space2Place”), under the authority of the City’s Procurement Policy ADMIN-008.