

Appendix A: Action Plan

Item	Details	Complete	Comments
City of Vancouver			
School Active Travel Planning Report	Initial Report	Fall 2020	
	Follow-Up Report	Anticipated 2022	
Hands-Up and Take-Home School Travel Surveys	Baseline Surveys	Fall 2019	
	Follow-Up Surveys	Anticipated 2021-2022	
Infrastructure Map	Map	Fall 2020	For distribution by school.
	Map Update	Anticipated 2022	
Parking Map	Map	Fall 2020	For distribution by school.
	Map Update	Anticipated 2022	
Parking Changes Near School	Install “3 min parking” zone on W 37th Av	Anticipated 2021	Monitor and review as needed. Parking changes will support safe pick-up behaviour.
	Install “2 hrs parking” zone on a portion of Laburnum St	Anticipated 2021	
W 37th Av & Maple St. Road Marking	Repaint road markings	Anticipated 2020	To improve visibility of pedestrians crossing at this location.

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W 37th Av & Laburnum St. Road Marking	Repaint road markings	Anticipated 2020	To improve visibility of pedestrians crossing at this location.
W 39th Av & Laburnum St. Crossing	Repaint road markings	Anticipated 2020	To improve visibility of pedestrians crossing at this location.
	Install marked crossing on north leg	Anticipated 2021	To improve connectivity and pedestrian comfort.
	Install LED lighting	Anticipated 2021	To improve visibility and comfort of pedestrians.
W 39th Av & Maple St. Crossing	Finish curb on W 38th Av	Anticipated 2021	To improve connectivity, safety, and pedestrian comfort.
	Install new LED lighting		
	Install drop ramp		
	Install marked crossing on east leg		
Active Travel Programs & Initiatives Support	Support school and PAC in implementing active travel events, programs, and initiatives.	Ongoing	Provide ongoing support and offer cycling education resources.
Print Student-Designed Sign	Weather-proof sign will promote Quilchena as an active travel school.	Anticipated 2020-2022	Design and installation to be lead by school staff.
Enforcement. Parking Violations	Enforce any parking violations as requested by the school	Ongoing	To encourage safe pick up and drop off behaviours.

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Quilchena Elementary School Administration			
Organize Student-Designed Sign	Students will create sign promoting Seymour as an active travel school.	Anticipated 2020-2022	City to provide dimensions and print weather-proof sign.
Active Travel Program	Consider active travel programs throughout the school year	Ongoing	Examples include “Drive to 5” or “Cycling Education”
Active Travel Curriculum	Provide active travel materials for teachers	Ongoing	Add School Active Travel Workshop into annual Eco Fair hosted in May
Active Travel Speakers	School to invite speakers educating students about active travel.	Anticipated 2020-2021	Speakers include VPD and TravelSmart
Regular Travel Event	Consider regular (weekly or monthly) active travel event or celebration	Ongoing	Examples include “Walking Wednesday” or “Fitness Friday”
Quilchena Elementary Parent Advisory Council (PAC)			
Active Travel Weeks	Register for HUB’s Bike to School Week and Dash BC’s Walk and Wheel to School Week .	Anticipated 2020 and ongoing	These annual events promote and encourage active travel.
Vancouver School Board (VSB)			
Improve Infrastructure For Bicycle Parking	The VSB can support costs for installation of 2 additional bike racks if desired by the school.	Timing depedant on school request	Principal to use the VSB maintenance system to log the request. Connect with Sustainability department to have the cost transfer arranged.

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Vancouver Police Department (VPD)			
Pedestrian Safety Presentation	Present to students on walking safety	Anticipated 2020-2021	To encourage safe walking behaviour.
Enforcement. Moving Violations	Enforce any moving violations as requested by the school	Ongoing	To encourage safe pick up and drop off behaviours
TravelSmart			
Present Transit 101	Present to grade 6 and 7 students on sustainable travel choices	Anticipated 2020-2021	To increase student's awareness of active travel options in Vancouver.

*Please note the action items above may be modified based on the policies, procedures, and guidelines of public health professionals and our partners in response to Covid 19.