

# Reciprocity Fund Expression of Interest Form

## Application via PDF for Individuals or Organizations



*Document translation and guidance will be made available upon request. Phone calls or online meetings can be held instead of completing this form.*

This expression of interest (EOI) is your chance to share the details of a community activation project that you are seeking funding for to engage others in stewardship for nature-based solutions in parks and the road right-of-way. Nature-based solutions are novel natural features that address the impacts of urbanization and support climate action, clean water, and biodiversity through intentional care and stewardship.

Please read through the following prior to completing this form. Your projects should foundationally support these the goals and values of the program.

- Seeding Stewardship Overview [vancouver.ca/files/cov/seeding-stewardship-program-overview.pdf](https://vancouver.ca/files/cov/seeding-stewardship-program-overview.pdf)
- Reciprocity Fund Expression of Interest Overview [vancouver.ca/files/cov/reciprocity-fund-overview.pdf](https://vancouver.ca/files/cov/reciprocity-fund-overview.pdf)

### 1. Getting to know you:

What is your name?

What is the name of your organization (if applicable)

How can we contact you (phone number and email)?

Optional:

Do you need any accessibility accommodations to complete your project such as translation/interpretation services or disability support? Please elaborate below. This will not impact your application.



Are you an individual or a representative of an organization? Please check the option which best applies and use the prompts to answer the question below.

Individual: share your relevant experiences, including lived-experience, education, volunteering, etc.

Organization: share relevant organizational experiences, how the reciprocity fund will support your organization mission statement, your role in the organization (volunteer, staff, board member) and your interest in nature-based solutions. This program aims to respect the rights of the Host Nations, reach a diverse audience and provide space and opportunities for equity denied groups. How does your organization acknowledge the land rights of Musqueam, Squamish and Tsleil-Waututh Nations, reach a broad audience, and support equity?

Individuals: Do you identify with any of the historically marginalized communities listed below? Please check off all that apply:

- Women
- Senior
- Local First Nation
- Urban Indigenous
- Neurodiverse
- 2S/LGBTQQIPAA+
- Non-Binary
- Black (African diaspora)
- Veteran
- Person with Disability(ies)
- Person of Colour and/or of belonging to a Racialized Group

Other (Please Specify):



**Organization:** Does your organization have a majority membership of **OR** is intended to serve people from any of the historically marginalized communities listed below? Please check off all that apply:

- Women
- Senior
- Local First Nation
- Urban Indigenous
- Neurodiverse
- 2S/LGBTQQIPAA+
- Non-Binary
- Black (African diaspora)
- Veteran
- Person with Disability(ies)
- Person of Colour and/or of belonging to a Racialized Group

Other (Please Specify):

Please elaborate on “**Getting to know you**” below (50-100 words):

- Who are you and why are you interested in creating a reciprocity fund project?
- Are you working with any additional community partners? List them here.
- Optional: What type of skill development and mentorship experiences are you looking for?

## 2. Proposed Project Summary:

What is the name of your project?

Which Nature-Based Solution site(s) will your project be in?

- Pine Street Pollinator Garden
- Ontario and W42nd Rain Gardens
- South Memorial Park Pollinator Garden
- Sunset Park Rain Garden
- Pine Street Blue-Green System
- North China Creek Pollinator Garden
- 63<sup>rd</sup> and Yukon Rain Garden Plaza

What is the estimated duration of your project's lifecycle ?


- |                                   |                                   |
|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> 1 day    | <input type="checkbox"/> 1 week   |
| <input type="checkbox"/> 1 month  | <input type="checkbox"/> 3 months |
| <input type="checkbox"/> 6 months | <input type="checkbox"/> 1 year   |
| <input type="checkbox"/> Other    | <input type="text"/>              |

Will your project need a long-term management plan? For example, an art installation or habitat structure?

- Yes     No

If applicable, provide a short description of your long-term management plan (15-40 words)

### 3. Project Outline



**Project Outline Tips:**

- Use words that match with the program goals and values.
- Consider referencing resources when building your project proposal.
- Use metrics/numbers to show the impact of your project.
- Be concise with your description.
- Be realistic with your project idea and commitment to completing your project on time.



**What is your project idea?** Answer in paragraph or bullet point form below: (100-300 words)

- Tell us how your project will solve a problem or support your community.
- Provide a rough outline of project milestones that will need to be completed.
- Explain how your project aligns with the program goals and values.

**Who will your project reach?** Answer in paragraph or bullet point form below: (100-300 words)

- Outline who you will engage with in your community, and why, including historically marginalized communities. Include the number of people you hope will be engaged.
- Share your plan of how you hope to communicate with the community. Include the number of people you hope to reach.

*Optional: attach photos, videos and/or support letters that support your idea/explanation. You may share examples of similar projects you gain influence from.*

## 4. Project Budget

Provide a draft budget below. You can add more rows to the budget template as needed.

**Note:** City of Vancouver and Vancouver Parks Board will provide plants and mulch once per year, these items do not need to be included in the budget.



### Budget Tips:

- Be realistic in costs, but don't underestimate
- Include contingency funding for unexpected costs (5-10%)
- Read through the Reciprocity Fund Overview to ensure all items are eligible

### Project Expenses

Please list any items you hope to pay for through the City of Vancouver Reciprocity Fund here

Item	Description	Cost
<b>Total Reciprocity Fund Request</b>		

### Other Contributions

Will any other organizations or individuals be donating or contributing time, funding, materials or equipment, etc.? Please list them here. This is not a requirement and will not impact your project evaluation.

Donor/Contributor	Description	\$ value (if applicable)	# of hours contributed (if applicable)
<b>Totals</b>			

## 5. Project Categories

Please answer the questions in the boxes below.



### Project Categories Tips:

- Match your word choices with the categories, goals and values of the program
- Write concisely
- Be specific and measurable in how your project will support the categories and themes you've listed

Check off the Seeding Stewardship Program Categories that you will implement in your project.

My project will fall under the following category: (1 or more)

- Caring for Nature-Based Solutions
- Ecosystem Enhancement and/or
- Education and Engagement

Please elaborate on how your project supports the categories mentioned above. *Optionally, you may request additional support in incorporating themes you are interested in implementing but may not have experience with.* (150-250 words)



## 6. Project Success

**What does a successful project look like?** Tell us how you will measure the success of your project. For example, what skill building opportunities will be offered, how many events will your host, how will biodiversity change positively?  
Answer in paragraph or bullet point form below: (100-300 words)



## 7. Next Steps:

