

REPORT

Report Date: December 7, 2023
Contact: Mike Macdonell
Contact No.: 604.873.7134
RTS No.: 15639
VanRIMS No.: 08-2000-20
Meeting Date: January 23, 2024
[Submit comments to Council](#)

TO: Vancouver City Council
FROM: Chair of the Auditor General Committee
SUBJECT: Auditor General Committee Recommendations Transmittal Report

RECOMMENDATION

THAT Council approve the recommendations from the December 7, 2023, Auditor General Committee meeting as follows:

- A. THAT the Auditor General Committee meetings be held on the following Thursdays (except when noted), commencing at 9:30 am, in order to discuss the proposed topics:

Proposed Meeting Dates:

January 16, 2024 (Tuesday)
February 22, 2024

April 4, 2024
May 16, 2024
June 20, 2024

September 12, 2024
October 17, 2024
December 5, 2024

Proposed Topics:

1. 2023 Report #6 – VPD Risk Management
1. 2023 Annual Report
2. *In Camera* – Vancouver Charter s 165.2(1), matters related to (c) labour relations or other employee relations
- Placeholder
- Placeholder
1. Follow-up on Previous Recommendations – June 2024
- Placeholder
1. 2025 OAG Budget Request
1. Follow-up on Previous Recommendations – December 2024
2. Auditor General Committee 2025 Meeting Schedule

FURTHER THAT the Auditor General Committee placeholder meeting dates may be cancelled at the discretion of the Auditor General, in consultation with the Chair.

- B. THAT the Auditor General’s November 2023 report entitled “Audit of Park Board Revenue Management” be received;

FURTHER THAT the report's six recommendations be endorsed.

- C. THAT the Auditor General's December 2023 report entitled "Follow-Up Report: Update on the Status of Previous Audit Recommendations" be received.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

- Per the [Auditor General By-law 3.14](#), the Office of the Auditor General will report directly to Council on any investigations or inquiries conducted by the Auditor General.
- On [November 4, 2020](#), pursuant to [Section 161](#) of the *Vancouver Charter*, Council established an Auditor General Committee to provide oversight to the Office of the Auditor General on behalf of Council.
- Pursuant to the [Procedure By-law 5.9](#), each standing committee is to report to Council on all matters resolved.
- Pursuant to Section B(6) of the Auditor General Committee *Terms of Reference*, the AGC was delegated authority to appoint external advisory liaison members the relevant section of the terms of reference, as approved by City Council, is reiterated:
B. MEMBERSHIP
6. The 5 Auditor General Committee Councillor members will select the external advisory liaison members...."

BACKGROUND

At the Auditor General Committee meeting on December 7, 2023, the Committee considered two memorandums, two reports, received two presentations, and made the recommendations identified above.

The two memos and reports are linked for reference:

- ["Auditor General Committee 2024 Meeting Schedule"](#);
- ["Auditor General Committee – External Liaison Appointment"](#);
 - For Council Information per the AGC terms of reference that provides the authority to select the external liaison members, Archie Johnson was reappointed to serve for one additional 3 year term.
- ["Audit of Park Board Revenue Management"](#) report dated November 2023;
- ["Follow-Up Report on Previous Audit Recommendations"](#) dated December 2023;

CONCLUSION

This Report transmits the recommendations made by the Auditor General Committee at its meeting on December 7, 2023, for Council's consideration.

* * * * *