

**IMPORTANT INFORMATION**

Please have this translated

RENSEIGNEMENTS IMPORTANTS

Prière de les faire traduire

重要資訊 請找人為你翻譯

重要资讯 请找人为你翻译

MAHALAGANG KAALAMAN

Mangyaring isalin ito

ਜ਼ਰੂਰੀ ਜਾਣਕਾਰੀ

ਕਿਰਪਾ ਕਰਕੇ ਕਿਸੇ ਵੇਲੇ ਇਸ ਦਾ ਉਲਥਾ ਕਰਵਾਓ

TIN TỨC QUAN TRỌNG

Xin hãy dịch sang tiếng Việt

INFORMACIÓN IMPORTANTE

Busque a alguien que le traduzca

중요정보 번역해주세요

اطلاعات مهم لطفا درخواست کنید
این اطلاعات را برای شما ترجمه کنند

Single-Use Cup Reporting Form – 2023 Business Licence Renewal

Starting with the 2023 business licence renewals, Licence By-law No. 4450 (Section 15.8) requires food vendors to report the number of single-use cups distributed in the past 12 months **at each location** when they renew their business licence.

Exemption: Businesses are not required to report the number of single-use cups for any location that has a reusable cup-share program for customers. Reusable cup-share (or cup-borrowing) programs allow customers to receive their drink in a reusable cup that they can take to-go and return to the business or another drop-off location for reuse.

Options for reporting single-use cups:

- **Online (the fastest way)** - When you renew your business licence online, you can report the number of single-use cups at the same time. Go to vancouver.ca/renew-business-licence
- **By mail or in person** – If you are unable to renew online and are renewing your business licence by mail or in person, complete the form on the **reverse side** and attach to your Business Licence Renewal stub.

Instructions for reporting single-use cups (see form on reverse):

1. **Reporting period:** Report the number of single-use cups distributed between January 1, 2022, the start date of the cup by-law, and the date of your licence renewal. If you applied for a business licence after January 1, 2022, report the number of single-use cups distributed between the date on your business licence and the date of your licence renewal.
2. **Reporting for multiple licences at the same location:** If you have multiple licences at a single location, you may:
 - a. Split out the number of cups between licence numbers and ensure they add up to the total number of cups distributed at that location, OR
 - b. Report the total number of cups under one licence, and “0” (zero) for the rest.

Do not double-count the number of cups.

3. If your business location does not serve drinks to customers in single-use beverage cups, enter “0” (zero) for the number of single-use cups distributed.

Questions? For more information on single-use cup reporting, visit vancouver.ca/cup-reporting

