

# 2025 Supportive Housing Capital Grants Info Session

November 28, 2024

**SROs & Supportive Housing Team, Housing & Homelessness Services**

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# City of Vancouver: 2025 Supportive Housing Capital Grants



## Today's Session

November 28, 2024

- |                               |        |
|-------------------------------|--------|
| 1. Introduction               | 20 min |
| 2. The Application System     | 10 min |
| a. Making an Account          |        |
| b. Getting to the Application |        |
| c. General Guidance           |        |
| 4. Your Questions             | 30 min |



## Purpose

- Funding for small capital grants to beautify, improve, complement, or enhance existing building(s) and/or their amenities
- Focus on extending the life or increasing the service capacity/value of a supportive housing asset (building)
- Benefit residents of supportive housing

## Details

- Up to \$25,000
- Grant approval is expected in April 2025

## Additional Info

- The applicant is not required to provide matching funding, but must demonstrate that all project costs are accounted for
- Grant funds cannot be used for staffing costs, honoraria, or similar disbursements
- A summary report will be required when the project is complete



# SHCG: Eligibility

Eligible applicants need to operate Supportive Housing sites in Vancouver, which are broadly defined as social housing with onsite staff supports, including permanent, temporary or leased buildings.

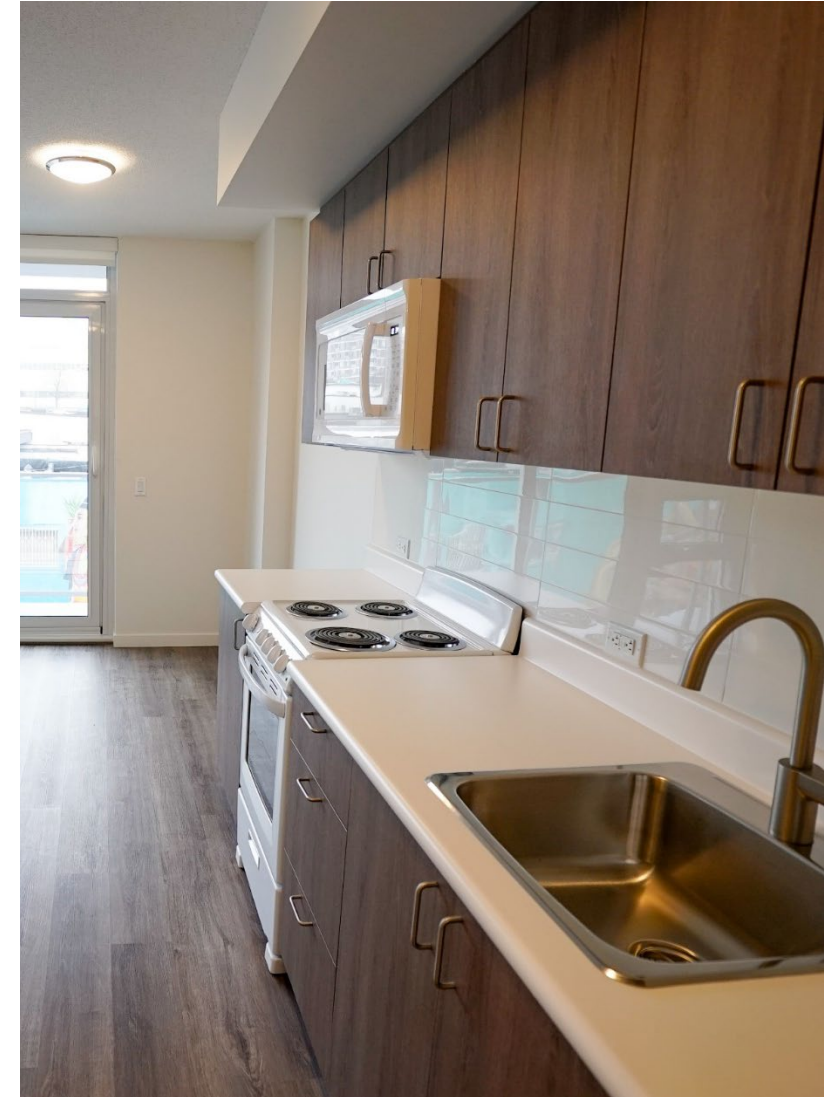
- This includes housing such as Temporary Modular Housing (TMH)
- More detailed definition on next slide

Applicant needs to be a:

- Registered Non-Profit Society,
- Registered Charity, or
- First Nations Band

The application should meet the goals and objectives of the Supportive Housing Capital Grant Program as described in the Guidelines (available on the Supportive Housing Capital Grants web page).

<https://vancouver.ca/people-programs/supportive-housing-capital-grant-program.aspx>



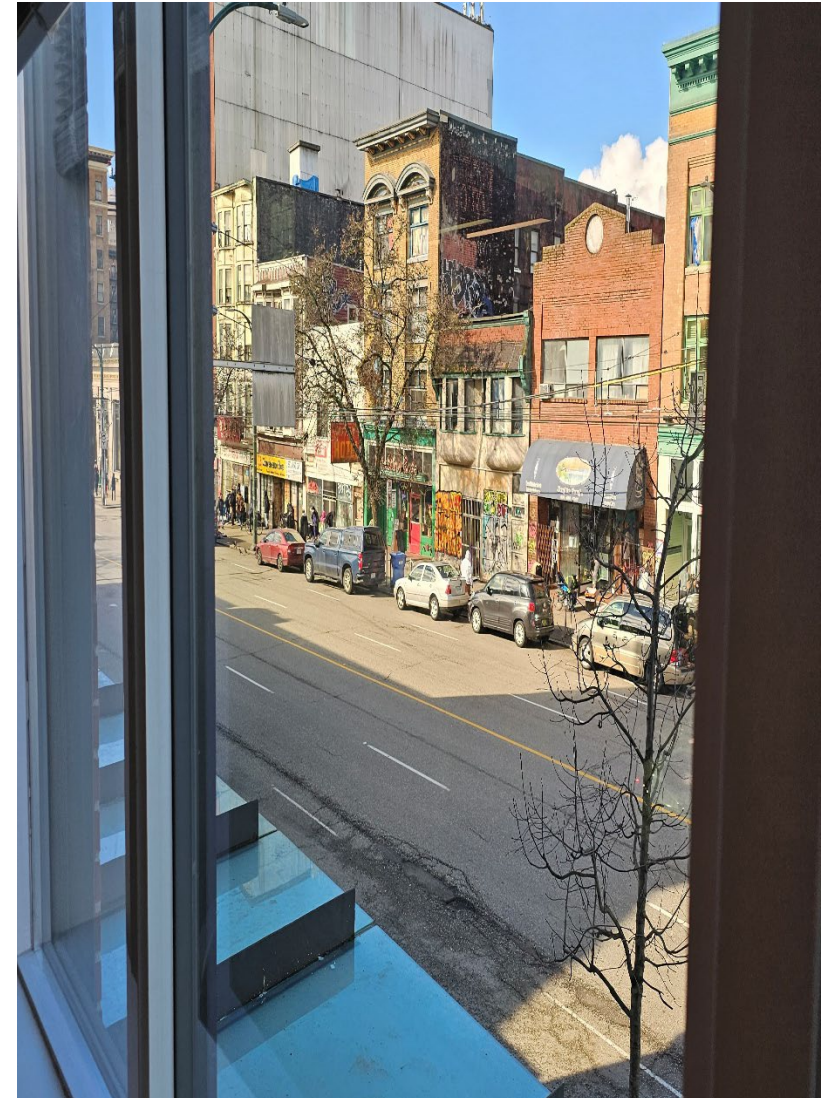
# SHCG: Definition of Supportive Housing

**Supportive housing** refers to subsidized rental units operated by non-profit providers who offer on-site supports and referrals to stabilize tenancy for people at risk or coming out of homelessness.

Eligible Applicants Should Offer at Least 2 of the Following On-Site Supports:

- meal program
- home care/help with daily living
- counselling/peer support
- life-skills training
- employment services
- access to health/mental health/medical supports
- access to addiction services
- community connection and social events
- on-site support staff to provide referrals/connections to off-site services such as primary health care, mental health, or substance-use services

People who are eligible for supportive housing have low incomes, need some support services to live independently, and are at risk or coming out of homelessness.



# SHCG: Capital Improvements

“Anything that extends the life or increases the service capacity/value of an asset (building).”

- Repair or upgrade a facility to meet health and safety rules
- Build, renovate, or expand a facility to improve or expand your organization's services
- Improve public space to enhance social connections
- Conduct a planning or feasibility study
- Proposals should identify a specific need from the operator or residents of a supportive housing building and describe how the capital project would extend the life or increase the service capacity/value of the asset and benefit those living in supportive housing

Examples of such projects include:

- **Landscaping:** outdoor furniture, planter boxes, BBQs, amenity equipment, painting, accessibility improvements
- **Building amenities:** awnings, window coverings, fans, portable A/C, indoor recreation equipment
- **Security:** lighting, fencing, enhancements for safe consumption space
- **Planning:** consultants, research

Note: If you are funded by BC Housing, check with them to see if it is part of their regular capital maintenance funding first.

## Phase 1

- Statement of Intent (optional)
- Staff guidance
  - Eligibility
  - Project scoping
  - Permit times
  - Application
  - Quotes/documentation needed

## Phase 2

- Submit Grant Application

- A brief and optional, one-page (max.) statement explaining the capital improvement, why it is important, and how much it will cost:
  - **Project Description**
  - **Statement of the Capital Need:** Why does your organization need this capital improvement?
  - **Anticipated Capital Purchases:** What needs to be purchased in order to make this happen?
  - **Estimated Budget:** A preliminary estimate of the capital cost and any labour involved in the construction or installation of the improvement.
  - **Timeline:** What is your anticipated timeline for the project to begin and complete? Projects should be completed within 12 months from disbursal
- Applicants must **email** the Statement of Intent to [supportivehousing@vancouver.ca](mailto:supportivehousing@vancouver.ca) and put "2025 SHCG – Statement of Intent" in the subject line
- Deadline for submission is December 15, 2024

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November 28, 2024	Information Session
December 2 – 15, 2024	Phase 1: Statement of Intent
January 6-17, 2025	Phase 1: Staff Feedback
January 20-February 3, 2025	Phase 2: Grant Application
February 5-26, 2025	Review and Adjudication Period
March-April 2025	Council Report Preparation
April 2025	Recommendations to Council Decision
May 2025	Disbursements

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Demonstrate the following:

- Full eligibility (non-profit status, Vancouver location, definition of supportive housing etc.)
- An extension of the life of or increased service capacity/value of a supportive housing asset
- Benefit people living in supportive housing
- Outline achievable deliverables
- An acceptable budget
- Project schedule (to be complete within 12 months of disbursement)



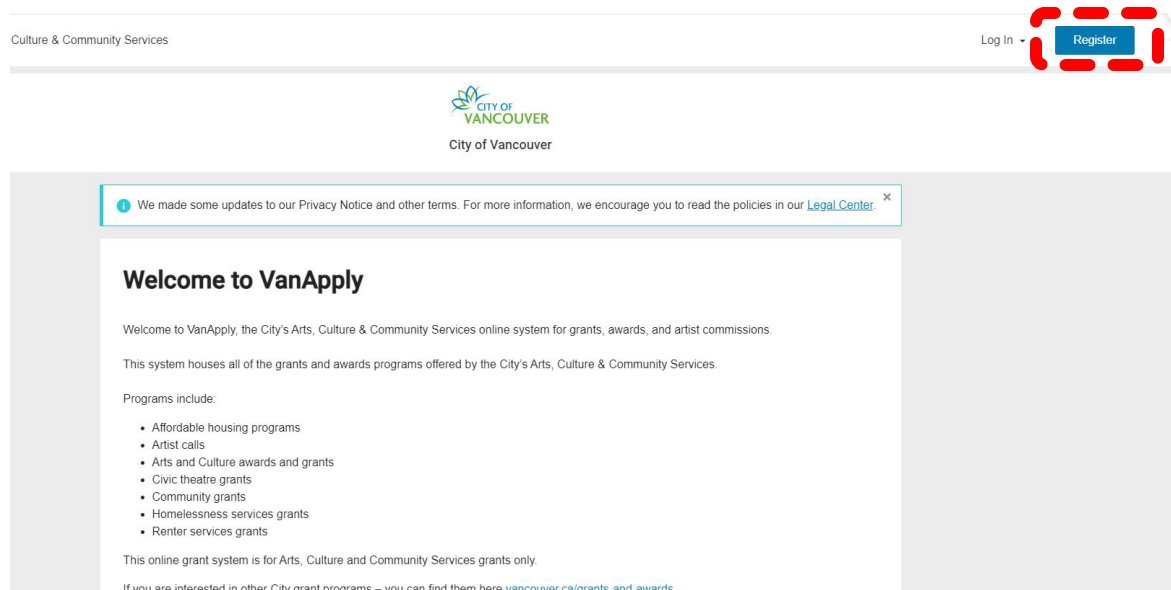
## VanApply

- The City of Vancouver's Grant Management System

<https://vanapply.vancouver.ca/>



# VanApply: Entering the System to Apply



Go to <https://vanapply.vancouver.ca/>

You need to create a profile in order to apply for the Supportive Housing Capital Grant **if you have not applied for a City of Vancouver grant in the past.**

To do so, click the 'Register' link in the upper right hand corner outlined in **red**.

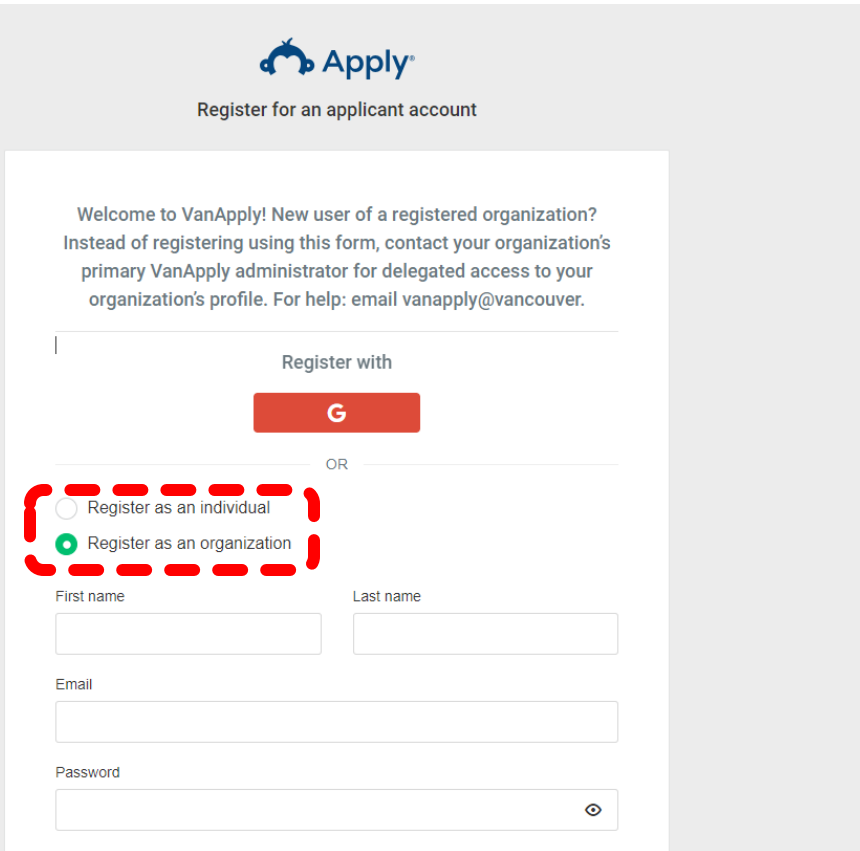
If you already have a Van Apply profile, log into your organization's account.

A helpful guide can be found at:  
<https://vancouver.ca/people-programs/vanapply-online-grant-application-system.aspx>

SHCG Guidelines on Supportive Housing web page as well <https://vancouver.ca/people-programs/supportive-housing-capital-grant-program.aspx>

# Making an Account

1.

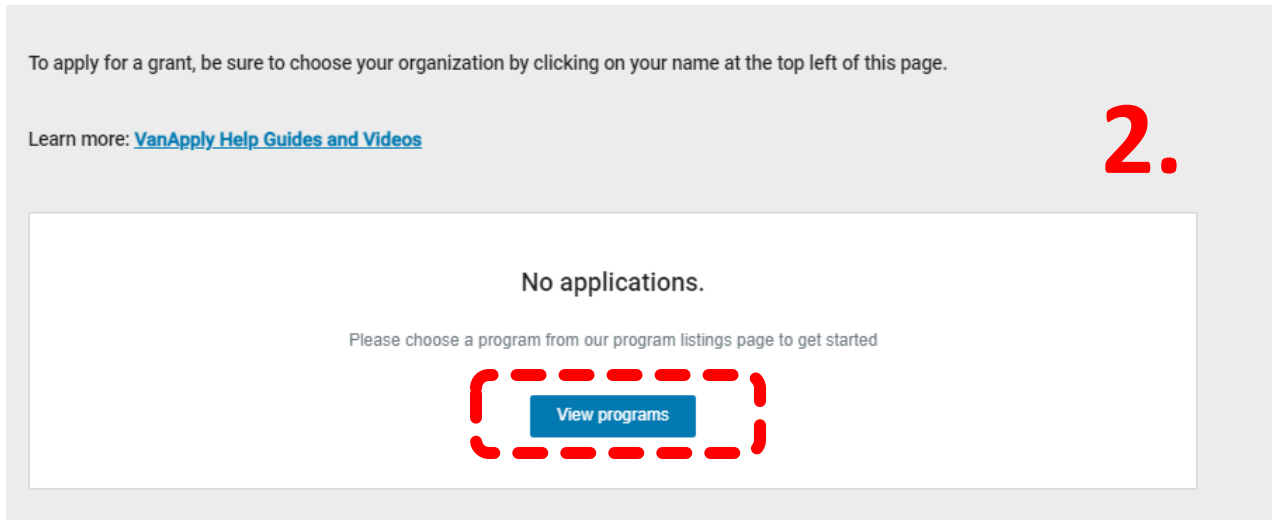


The screenshot shows the VanApply registration page for an applicant account. At the top, the VanApply logo is displayed with the text "Register for an applicant account". Below this, a welcome message states: "Welcome to VanApply! New user of a registered organization? Instead of registering using this form, contact your organization's primary VanApply administrator for delegated access to your organization's profile. For help: email [vanapply@vancouver](mailto:vanapply@vancouver)." The registration options are presented with a "Register with" section featuring a Google "G" button, followed by "OR" and two radio buttons. The "Register as an organization" option is selected and highlighted with a red dashed box. Below the radio buttons are input fields for "First name", "Last name", "Email", and "Password".

## Registration

- Select *Register as an Organization*. To do so, click the button outlined in **red** to the left.
- Then click *View Programs* as outlined in **red** below.

2.



The screenshot shows a user dashboard with the heading "No applications." and the instruction "Please choose a program from our program listings page to get started". A blue button labeled "View programs" is highlighted with a red dashed box. Above the button, there is a link to "VanApply Help Guides and Videos".

# The Application: General Guidance

[Back to application](#)

UAT - City of Vancouver Supportive ...  
Lucas Housing Corp  
ID: UATSHG-0000000007

SHG Application

SHG Program/Project Budget

SHG Agreement

0 of 3 tasks complete

Last edited: 2022 Jul 12 09:25 AM (PDT)

REVIEW

SUBMIT

Deadline: 2022 Jul 29 05:00 PM (PDT)

SHG Application  
Deadline: 2022 Jul 29 05:00 PM (PDT)

Task instructions [Hide](#)

2022 City of Vancouver Supportive Housing Grants

Information

Application Deadline is  
FRIDAY JULY 29 AT 4:30 PM

This guide provides information about the objectives, criteria and process of the Supportive Housing Grants program offered through Housing and Homelessness Services in Arts, Culture and Community Services (ACCS) at the City of Vancouver.

If you are interested in attending an online information session about the Supportive Housing Grants on July 14, 2022 please contact [supportivehousing@vancouver.ca](mailto:supportivehousing@vancouver.ca)

*First time applicants or returning applicants with a new project you are advised to contact staff at least two weeks prior to the deadline should you have any questions regarding your projects eligibility.*

Introduction

The purpose of the Supportive Housing Grant (SHG) program is to benefit residents of supportive housing and to foster positive relationships between supportive housing providers, residents and the local community. The grant is intended to support events or projects that bring supportive housing providers, residents and community together to promote healthy and vibrant neighbourhoods. SHG recipients will be non-profit societies that want to plan and administer an event or project in Vancouver that will contribute to these goals. Non-profit societies that are not supportive housing operators must provide a formal statement from a supportive housing operator of their partnership in the granting process.

Supportive Housing Grant Priorities

Events or projects that receive SHG funding should complete their projects or events within one year of City Council approval of the project, and no later than December 31, 2023.

The goals of the City of Vancouver SHG are to:

1. Support residents of Vancouver's Supportive Housing;
2. Support events or projects to foster connection between supportive housing providers, residents and the neighbouring community;
3. Build greater understanding of the role of supportive housing in Vancouver;
4. To bolster/elevate the voices and experiences of supportive housing residents

## Things to Note

- If you are partnering with another organization, make sure to answer all questions on behalf of **YOUR** organization (*not* the partner organization)
- When you're done completing a form you can either click *Save & Continue Editing* or *Mark as Complete*
- Choosing *Save & Continue Editing* will allow you to exit and return to the main screen with a partially completed application that you can access later.
- Choosing *Mark as Complete* will check your form for errors and may require you add information or fix formatting before completing.

If you are having difficulty with  
some aspect of the application,

We are here to help!

# Questions?

For questions or more info:  
[supportivehousing@vancouver.ca](mailto:supportivehousing@vancouver.ca)



# Q&A



# Thank you!

[supportivehousing@vancouver.ca](mailto:supportivehousing@vancouver.ca)

