

FOLIO \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_



TAX INSTALMENT PREPAYMENT PLAN  
**AMENDMENT FORM**



FINANCIAL SERVICES GROUP  
Financial Services  
Revenue Services

PLEASE PRINT CLEARLY

Property Address \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ Prov/State \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**UPDATE CONTACT INFORMATION** (Provide NEW information above)

**CHANGE HOME OWNER GRANT ELIGIBILITY** (30 DAYS NOTICE BEFORE NEXT WITHDRAWAL REQUIRED)  
 No Grant (not eligible)     Basic Grant     Senior's Grant     Additional Grant  
If claiming a Home Owner Grant, you MUST PROVIDE the claimant's YEAR OF BIRTH \_\_\_\_\_

**CHANGE PAYMENT OPTION** (30 DAYS NOTICE BEFORE NEXT WITHDRAWAL REQUIRED)  
 BALANCE ONLY TO MONTHLY PREPAYMENT     MONTHLY PREPAYMENT TO BALANCE ONLY

**CHANGE MONTHLY INSTALMENT AMOUNT FROM \$ \_\_\_\_\_ TO \$ \_\_\_\_\_**  
(30 DAYS NOTICE BEFORE NEXT WITHDRAWAL REQUIRED)

**CHANGE BANK ACCOUNT INFORMATION** (30 DAYS NOTICE BEFORE NEXT WITHDRAWAL REQUIRED)  
 VOID Cheque or Bank Stamped Debit Authorization Form attached

**CANCEL TIPP** (30 DAYS NOTICE BEFORE NEXT WITHDRAWAL REQUIRED)

***WITH THIRTY (30) DAYS NOTICE, I (we) hereby authorize the City of Vancouver to amend the Tax Instalment Prepayment Plan as indicated above.***

**SIGNATURE** \_\_\_\_\_  
AS AUTHORIZED ON VOID CHEQUE | DIGITAL SIGNATURE NOT ACCEPTED

**PRINT NAME** \_\_\_\_\_

**DATE SIGNED** \_\_\_\_\_

DATE STAMP HERE

**Return this Amendment Form by E-MAIL: [tipp@vancouver.ca](mailto:tipp@vancouver.ca) FAX: (604) 873-7051  
MAIL: City of Vancouver, Revenue Services, PO Box 7747 Vancouver BC V6B 8R1**