

**Tenant Improvement Contact List**

**PROJECT NAME & ADDRESS:**

Name & Organization	
<b>Lessee (tenant)</b>	<b>Address</b>
_____	_____
_____	_____
	<b>Tel/Cell</b>
_____	_____
	<b>Email</b>
_____	_____
<b>“Prime Contractor” (as defined in BC Workers Compensation Act)</b>	<b>Address</b>
_____	_____
_____	_____
	<b>Tel/Cell</b>
_____	_____
	<b>Email</b>
_____	_____
<b>General Contractor</b>	<b>Address</b>
_____	_____
_____	_____
	<b>Tel/Cell</b>
_____	_____
	<b>Email</b>
_____	_____
<b>Field Safety Representative (as defined by the BC Safety Authority)</b>	<b>Address</b>
_____	_____
_____	_____
	<b>Tel/Cell</b>
_____	_____
	<b>Email</b>
_____	_____
<b>Architect/Design Professional</b>	<b>Address</b>
_____	_____
_____	_____
	<b>Tel/Cell</b>
_____	_____
	<b>Email</b>
_____	_____

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**PROJECT NAME & ADDRESS:**

	Name & Organization		
<b>Coordinating Certified Professional</b> (as defined in the Vancouver Building By-law)	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____
<b>Structural Engineer</b>	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____
<b>Mechanical Engineer</b>	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____
<b>Electrical Engineer</b>	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____
<b>Building Envelope Consultant</b>	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____
<b>Other</b>	_____	<b>Address</b>	_____
	_____	<b>Tel/Cell</b>	_____
	_____	<b>Email</b>	_____